



Job Title:	Dentist	Department:	Chief Kina Health Clinic
Reports To:	Tribal Health Director	Employment Status:	Full Time
Classification:	Exempt	Salary Range:	Negotiable
Supervisory Status:	Supervisory	Revision Date:	10/09/2024

### **Summary:**

The position of the Dentist for the Chief Kina Health Clinic is to serve the dental and health needs of the people of the Alabama-Coushatta Tribe of Texas and other federally recognized Tribes. The purpose of this position will be to promote and maintain good oral health care among patients and to perform oral surgery if needed, and routine cleanings on patients. The Dentist is responsible for diagnosing and treating dental issues. This position requires a high level of skill and professionalism to ensure the delivery of quality dental services to patients.

### **Duties and Responsibilities:**

- Conduct thorough examinations of patients' oral health and assess their dental needs.
- Diagnose dental diseases and conditions, developing treatment plans to restore or maintain oral health.
- Perform a variety of dental procedures including fillings, extractions, root canals, crowns, and preventive care.
- Administer anesthetics and pain management, as necessary.
- Educate patients on oral hygiene, dental care practices, and treatment options.
- Discuss preventive care and the importance of regular dental check-ups.
- Maintain accurate and detailed patient records, including treatment histories, progress notes, and billing information.
- Document patient interactions and treatment plans in compliance with regulatory standards.
- Work collaboratively with dental hygienists, dental assistants, and administrative staff to ensure efficient office operations.
- Consult with specialists and refer patients to advanced treatment when necessary.
- Stay current with advancements in dental technology, techniques, and practices through ongoing education and professional development.

- Participate in professional organizations and community outreach programs
- Adhere to all federal, state, and local regulations regarding dental practice, patient confidentiality, and safety standards.
- Maintain a clean, safe, and compliant work environment in accordance with health and safety regulations.
- Other duties as assigned as relevant to the position assigned by the Director

### **Qualifications:**

- Excellent clinical skills and knowledge of dental procedures and practices.
- Strong communication and interpersonal skills to effectively interact with patients and staff.
- Ability to work collaboratively in a team environment.
- Detail-oriented with strong organizational skills.
- Knowledge of Microsoft Office Suite and/or related software
- Must have a valid Texas driver's license
- Must pass a criminal background check and drug test

### **Education and Experience:**

- Doctor of Dental Surgery (DDS) or Doctor of Dental Medicine (DMD) from an accredited dental school
- Valid state dental license and any necessary certifications (e.g., CPR, sedation)
- Experience in a clinical dental setting preferred; new graduates may be considered

**PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT.**