

Minutes
Texas Oral Health Coalition
Board of Directors Virtual Meeting
June 15, 2023

Call to Order:

Chairperson Matthew Thompson called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on June 15, 2023 at 8:02 AM CT.

Members Present:

Matthew Thompson, JD; Tonya Fuqua DDS; Dale Hahn, RDH, BSDH; Kila Johnson, DDS; Magda de la Torre, RDH, MPH; Sohini Dhar, DDS, MPH; Yashashri Urankar, DDS, MPH; Heather Dent, DDS; Sherdeana Owens, DDS, MPA; Ankit Sanghavi, BDS, MPH;

Members Absent:

Deborah Jones, PhD, MSN, RN; Tim Cluley, COO;

Others Present:

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC)

Call to Order:

Chairperson Matthew Thompson welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. No changes to the agenda and no updates regarding conflict of interests. Matt mentioned that there will be a Question and Answer section for the ED report.

Minutes:

The March 24, 2023 minutes were disseminated via email for review prior to the meeting. Meeting minutes will be changed to state in-person meeting.

Treasurer's Report:

Sherdeana Owens gave the treasurer's report. The bank account was reconciled through May 31, 2023. Financial review through May 31, 2023, has been completed.

Statement of Financial Income and Expenses and other financials are available in the TxOHC BOD Microsoft Share folder.

Committee Reports:

- Board Governance –Matt Thompson/Dale Hahn/Magda de la Torre
 - The nominations Report is ready to publish and was sent to Board
 - Matt reviewing the membership list to appoint a replacement for Annaliese to complete her term that expires in 2024. The replacement must be an individual member and not an organizational member.
 - Sherdeana Owens moved to approve the Board position slate nominations, Tonya Fuqua seconded the motion and the motion passed unanimously.
- Dale Hahn moved on behalf of the Board Governance Committee that the Board approve all edits to the PACE committee Standing Rules. The motion passed unanimously.

ED Report-Beth Stewart:

- Business
 - ED Stewart shared Legislative Updates on how the 88th Legislative Session ended.
 - Need Chair to appoint replacement Director to complete Annaliese Cothron's term that expires in 2024.
 - Preparing Program Approval for Continuing Education (PACE) renewal packet to submit by June 30, 2023. PACE committee met on June 12th to develop and approve internal documents. Drafts of everything were sent to the committee to review prior to the meeting. The full TxOHC Board will need to approve the Standing Rules for the Planning Committee on June 15th.
 - TFC – CWF SM project ended June 1, 2023. – Jessica is in the process of converting images to appropriate platforms. Launch new S.M. Messages on Monday, June 12, 2023.
- Regional Oral Health Coalition (ROHC)
 - Create online school district dental education resource guides for nurses and teachers to share information on oral hygiene, oral-systemic health connections, and dental trauma.
 - Create a resource guide for parents on diet/nutrition
 - Certain ROHC members will contact hospital systems they've worked with about partnering with TxOHC to provide TTS materials to their pregnant patients. Many host monthly baby showers and TxOHC could supply oral health information and materials.
 - Project to develop Resource Guides for Dallas and Fort Worth began June 8, 2023 with Dr. Shirley Miranda from TAMU.

Strategic Planning Retreat Debrief – Matt Thompson

- Discussion question
- Vote on priorities to be shared August 4th during the annual member meeting

- Build Organizational Structure. We will ensure the continued success of TxOHC by recruiting, educating, and retaining highly engaged board members; and we will apply best practices in nonprofit governance. We will continue to attract talented, dedicated employees to carry out our mission and will seek ways to build capacity for staffing. We will strive to create a culture of high performance and accountability through reviewing and expanding our current policies, procedures, and processes, ensuring that there is succession planning for a strong future.
- Understand and Measure Impact. We will first spend the time needed to define how we measure our impact and then we will create the appropriate impact measures that will be used to inform future programming and any possible program expansion.
- Ensure Financial Sustainability. We will strengthen TxOHC's financial position through the growth and diversification of revenue streams. We will expand our capacity by engaging Board, staff, and regional coalition members in a culture of philanthropy, and we will clearly identify our ideal donors and members in order to be more effective in our engagement efforts for long-term organizational sustainability.
- Promote Ourselves. We will seek new opportunities to tell the TxOHC story to target audiences through partnerships, public outreach, media relations, social media, and other digital strategies. We will focus efforts on communicating the relevance of TxOHC, its role in promoting oral health, and its impact on total health.
- To share where the TxOHC is going in the future
- Motion to adopt the strategic planning priorities
 - Tonya Fuqua moved to approve the strategic planning priorities, Yashashri Urankar seconded the motion and the motion passed unanimously.
- How can TxOHC elevate the ROHCs to capitalize on and integrate the regional coalitions into TxOHC?
 - Highlight on the TxOHC website
 - News Briefs sent through email
 - Annual Conference
 - Regional coalitions to submit ideas that could be supported through the TxOHC
- Sherdeana Owens mentioned a group of nursing students are going to Costa Rica and will be taking fluoride varnish to place on children.
- Tonya Fuqua mentioned Cooks Children is expanding an Oral Health Collaborative to include 8 counties and is sharing information with the new 7 counties. This collaboration started due to the TxOHC.

Announcements

- TxOHC Quarterly member meetings:
 - 3rd Friday per quarter from 11:30 AM to 1:00 PM
 - Friday, August 18, 2023
 - Friday, November 17, 2023
- Texas Oral Health Conference: August 4, 2023, at Texas Computer Education Association (TCEA) in Austin, TX
- TOHC Registration: <https://bit.ly/TOHC-Reg>
For additional conference details please visit <https://www.texasoralhealthconference.com/>

With no further business to come before the BOD, the meeting was adjourned at 9:01 AM CT.

Respectfully submitted,
Heather Dent, Secretary
Texas Oral Health Coalition