

Minutes  
Texas Oral Health Coalition  
Board of Directors Virtual Meeting  
December 15, 2021

**Call to Order:**

Chairperson Kila Johnson called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on December 15, 2021, 8:03 AM CDT.

**Members Present:**

Kila Johnson, DDS; Nancy Cline, RDH, MPH; Sohini Dhar, DDS, MPH; Yashashri Urankar, DDS, MPH; Annaliese Cothron, DHSc, MS, CPH; Tim Cluley, COO; Ankit Sanghavi, BDS, MPH; Heather Dent, DDS, Magda de la Torre, RDH, MPH Deborah Jones, PhD, MSN, RN

**Members Absent:**

Matthew Thompson; JD; Justine Jimenez, MSc, DDS

**Others Present:**

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC).

**Call to Order:**

Chairperson Johnson welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Johnson asked if there were any additions to the agenda. There were no additions to the agenda.

**Minutes:**

The October 21, 2021 minutes were disseminated via email for review prior to the meeting. Nancy Cline moved to approve the minutes as written and Yashashri Urankar seconded the motion. The motion passed unanimously.

**Treasurer's Report:**

Dr. Deborah Jones gave the treasurer's report. The bank account was reconciled through November 30, 2021. Financial review for October 2021 and November 2021 has been completed.

Statement of Financial Income and Expenses and other financials are available in the TxOHC BOD Dropbox.

## New Business

### Committee Reports:

- ❖ Board Governance – Nancy Cline gave the report for Matthew Thompson
  - ✓ Staff Evaluations – Six of the twelve BOD members responded to the staff evaluation.
    - All feedback showed positive feedback of staff.
- ❖ Budget & Finance – Deborah Jones
  - ✓ Proposed budget
    - Budget & Finance Committee voted to approve a 5% salary increase for staff members to insert in the proposed budget.
  - ✓ Executive Session breakout
  - ✓ Budget & Finance Committee Chairperson, Deborah Jones, made a motion on behalf of the committee to approve the proposed budget. The motion was unanimously approved by the Board members.

### ED Report:

- ❖ TxOHC Board Packet will be emailed to the Board.
- ❖ Partnering with University of North Texas School of Pharmacy to offer a video for our prescriber learning series.
- ❖ United Healthcare Community Plan asked us to submit a written proposal for the proposal pitched during a Zoom meeting. – It was for \$10K to expand the Community Homebound Outreach Collaborative (CHOC) program in NE Central TX.
- ❖ Invoiced existing members, sending invitation letters to others.
- ❖ Revisions and national campaign for the Fluoride for Texas website and messaging starting first of the year.
- ❖ The Memorandum of Understanding (MOU) with City of San Antonio regarding the San Antonio Oral Health Coalition was signed 12/15/2021.
- ❖ No word from Health and Human Service (HHS) or Centers for Medicare and Medicaid Services (CMS) on the NF Staff Education grant proposal.
- ❖ Texas Oral Health Conference: “Building Bridges to Better Health.” Twelve hours of CE will be provided. Tentative schedule was shared with BOD.

### Old Business:

- ❖ Reminder Sign-up sheet for Blog posts – Template in the Dropbox  
Sign-Up List: <https://bit.ly/TxOHC-Blog-SU>
- ❖ Fund Development Committee with a goal on long-term organizational sustainability. The Chair asked to table this appointment for now.
- ❖ Board member coalition assessments - Please send to the ED or Secretary
  - 14 Attributes – fillable pdf
  - Coalition Assessment – fillable pdf

### Mission Moments – Board members

- ❖ How has TxOHC helped your work?
  - Several Board members shared feedback on how the Coalition has helped their work.

## CE/Meeting Events:

- ❖ Quarterly member meetings:
  - Friday, February 11, 2022
  - Friday, May 13, 2022
  
- ❖ Previous CE's:
  - September 10, 2021: Dr. Paras Patel "Oral Cancer Update" (36 Reg; 24 attended)
  - October 8, 2021: "Oral Manifestations of Systemic Diseases & Conditions" (34 Registered and 22 attended)
  - November 12, 2021: "Common Lesions of the Oral Cavity, from Diagnosis to Treatment" (67 Reg; 27 attended)
  - December 10, 2021: "HPV Vaccine Trends and Role of the Dental Provider in HPV Vaccination: Gaps and Opportunities for Cancer Prevention" presented by Dr. Christina Demopoulos and Dr. Naavaal. (31 registered, 17 attended)
  
- ❖ Continuing Education- Monthly 1.0 CDE live webinars scheduled:
  - January 14, 2022 – ***Behavioral Healthcare and Geriatric Dentistry*** presented by Dr. Andrea R. Holzner, CCP, MPH, PhD
  - February 11, 2022 – ***Providing Care Under Advanced Anesthesia (General Anesthesia/TIVA and Oral/IV Sedation)*** presented by Mark Bullock, DDS
  - March 11, 2022 – OPEN
  - April 8, 2022 – ***Let's Prevent Oropharyngeal Cancer (and Avoid Awkward Conversations While Doing It!)*** presented by Rhonda Stokley, DDS
  - May 13, 2022 – ***Special Conditions and Barriers and challenges providing dental care to patients with IDD*** presented by Mark Bullock, DDS
  - June 10, 2022 – OPEN
  - August 12, 2022 – ***Understanding and working with caregivers and group homes, Dental Desensitization/Advanced Behavior techniques for patients with IDD at AbSSLC*** presented by Mark Bullock, DDS

## Announcements

- ❖ Next TxOHC BOD meeting: February 17, 2022
- ❖ Next Quarterly Membership Meeting - Friday, February 18, 2022
- ❖ National Oral Health Conference (NOHC) in Fort Worth, TX. Monday, April 11 through Wednesday, April 13, 2022. Pre-conference may be Saturday, Apr 9, and Sunday, Apr 10, 2022.
- ❖ Dr. Kila Johnson will be presenting for the Texas School Nurses Organization March 31, 2022.

With no further business to come before the BOD, the meeting was adjourned at 9:17AM CDT.

Respectfully submitted,

Heather Dent  
TxOHC Secretary