

Minutes
Texas Oral Health Coalition
Board of Directors Virtual Meeting
October 21, 2021

Call to Order:

Chairperson Kila Johnson called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on October 21, 2021, 8:03 AM CDT.

Members Present:

Kila Johnson, DDS; Nancy Cline, RDH, MPH; Sohini Dhar, DDS, MPH; Justine Jimenez, MSc, DDS; Yashashri Urankar, DDS, MPH; Annaliese Cothron, DHSc, MS, CPH; Tim Cluley, COO; Matthew Thompson, JD; Ankit Sanghavi, BDS, MPH; Heather Dent, DDS.

Members Absent:

Magda de la Torre, RDH, MPH; Deborah Jones, PhD, MSN, RN

Others Present:

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC).

Call to Order:

Chairperson Johnson welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Johnson asked if there were any additions to the agenda. There were no additions to the agenda.

Board members were reminded to complete their Conflict of Interest and Board Commitment Agreement and submit within thirty days for the new board year.

Minutes:

The August 19, 2021 minutes were disseminated via email for review prior to the meeting. Matt Thompson moved to approve the minutes as written and Justine Jimenez seconded the motion. The motion passed unanimously.

Treasurer's Report:

Tim Cluley gave the treasurer's report for Dr. Deborah Jones. The bank account was reconciled through September 30, 2021. Financial review for August 2021 and September 2021 has been completed.

Statement of Financial Income and Expenses and other financials are available in the TxOHC BOD Dropbox.

Budget and Finance Committee currently reviewing and working on the proposed budget.

New Business

Committee Reports:

- ❖ Board Governance – Matt Thompson
 - ✓ Membership category changes were made on October 5, 2021. Changes can be found in the Dropbox. Tim Cluley motioned to approve the changes and Nancy Cline seconded the motion. The changes were approved unanimously.
 - ✓ Bylaws and Standing Rules located in the Dropbox.
 - The Board Governance Committee moved to adopt changes to the Bylaws and Standing Rules. With no opposition, the changes were approved unanimously.
 - ✓ Staff Evaluations – Board Governance (BG) will send to BOD to complete by end of October 2021.

New Business:

- ❖ TxOHC is set up for Automated Clearing House (ACH) on our website for monthly or annual payments.
- ❖ Sign-up sheet for Blog posts has been emailed and posted to the Dropbox.
 - Discussion about sign up genius being easier to sign up for blog posts, Jessica will look into sign up genius and send out to members.
- ❖ Request for feedback if TxOHC should have a Justice Equality Diversity and Inclusion (JEDI) statement on the website.
- ❖ Regional Coalitions will be meeting November 19, 2021 in breakout rooms during the quarterly member meeting.
 - San Antonio Oral Health Coalition will be launched after the first of the year.
 - Austin Oral Health Coalition
 - Houston Oral Health Coalition
 - North Central Oral Health Coalition
 - A Memorandum Of Understanding (MOU) was developed for San Antonio at their request, but can be used for all regional coalitions. The MOU is available in the Dropbox.
- ❖ Beth suggested to restructure BOD meetings to include 10 minutes of Board members sharing Mission Moments. BOD could share stories or talk about why the Coalition is important to them or how the mission relates to them. With no comments from BOD, Kila Johnson suggested we would revisit the suggestion at a later date.

- ❖ Chairperson Johnson wants to reach out and talk to a fund development expert about our organizational sustainability before making any decisions about a Fund Development Committee.
- ❖ Fluoride for Texas – marketing plan under development to become a national campaign with a new name so other states can use our educational materials. A new name being discussed is Fluoride for Smiles so it isn't so Texas specific. – We will rename website and change URL on toolkit materials.

Old Business:

- ❖ **Board member coalition assessments** - Please send to the ED or Secretary
 - ✓ Coalition assessments received: Heather, Nancy, Justine and Sohini.
 - 14 Attributes – fillable pdf
 - Coalition Assessment – fillable pdf

CE/Meeting Events:

- ❖ Quarterly member meetings:
 1. Friday, September, 17, 2021 – (60 registered, 42 attended)
 2. Friday, November 19, 2021- regional coalitions will be meeting at the beginning.
 3. Friday, February 11, 2022
 4. Friday, May 13, 2022

- ❖ Continuing Education
 - ✓ October 28, 2021 - Texas Recruits & Retains Program: Improving Public Health Knowledge through Social Determinants of Health Research Texas A&M University (TAMU) 1.0 continuing dental education (CDE) – Registration is open
 - ✓ TxOHC is providing continuing dental education for two 1.0-hour
 - ✓ self-instructional courses on the Texas State Board of Pharmacy Prescription Monitoring Program (PMP) website and our own website.
 - “Complying with the Statewide Mandate and Using the PMP to Provide Patient-Centered Care”
 - “Maximizing Your Limited Time: Navigating Challenging Patient Conversations”
 - ✓ 1.0 CDE live webinars scheduled
 - September 10, 2021: Dr. Paras Patel "Oral Cancer Update" (36 Reg; 24 Attended)
 - October 8, 2021: "Oral Manifestations of Systemic Diseases & Conditions" (34 Registered and 22 Attended)
 - November 12, 2021: "Common Lesions of the Oral Cavity, from Diagnosis to Treatment"
 - December 10, 2021: “HPV Vaccine Trends and Role of the Dental Provider in HPV Vaccination: Gaps and Opportunities for Cancer Prevention” presented by Dr. Christina Demopoulos and Dr. Naavaal.

Announcements

- ❖ Next TxOHC BOD meeting: **Thursday, December 16, 2021 – 8:00 AM**
- ❖ Pleased to welcome UnitedHealthcare Dental as a Coalition Partner

- ❖ Next Quarterly Member Meeting- **Friday, November 19, 2021**. Registration is open.
- ❖ Oral Health Progress and Equity Network – National Virtual Conference: October 20-21, 2021
- ❖ National Oral Health Conference (NOHC) in Fort Worth, TX: Monday, April 11- Wednesday, April 13, 2022. Pre-conference may be Saturday, Apr 9, and Sunday, Apr 10, 2022.
- ❖ National Network of Oral Health Access Conference (NNOHA) in San Antonio, TX: Sunday, November 14-Wednesday, November 17, 2021.

With no further business to come before the BOD, the meeting was adjourned at 8:41 AM CDT.

Respectfully submitted,

Heather Dent
TxOHC Secretary