



**Minutes from Board of Directors Meeting
Wyndham Garden Hotel in Austin
Friday, November 30, 2012**

Present: Beth Stewart, Sharon Dickinson, Dr. Angela Barnes, Shirley Miranda, Michelle Landrum, Dr. Whitney Payne, Jr., Cathy Blunck, Daniel Snare, Dr. Sarah Dirks, Nancy Cline

Absent: Rex Law

Call to Order

The meeting was called to order at 6:50 pm by Chairperson, Beth Stewart, RDH.

Welcome and Introductions

Beth Stewart welcomed the new Board of Directors and a roll call sign in sheet was passed around for the 2013 Texas Oral Health Coalition Board of Directors

Chairperson, Beth Stewart, RDH

Vice Chair, Sharon Dickinson, CDA, RDS, CDPMA

Secretary, Angela F Barnes, DDS

Treasurer, Shirley Miranda, BDS, CAGS, MScD

Board Member at Large, Michelle Landrum, BS, RDH, M.Ed. Candidate

Board Member at Large, H. Whitney Payne, Jr., DDS, MPH

Board Member at Large, Cathy A. Blunck, RDH

Board Member at Large, Daniel Snare

Board Member at Large, Sarah Dirks, DDS

Immediate Past President, Rex Law, DDS

TDHA Ex-Officio Member, Nancy Cline, RDH, MPH

Agenda was approved with no changes

Appointment of Minutes Review Committee – Beth Stewart explained the process and appointed Michelle Landrum and Cathy Blunck to review the Minutes for this meeting.

Election of the Budget and Finance Committee

Sharon Dickinson moved that Dan Snare and Dr. Sarah Dirks be elected to the Budget and Finance committee. It was seconded by Dr. Whitney Payne and they were both approved unanimously by the Board.

There was discussion on whether or not to keep current bank and current policy on how many signatures are needed when a check is written. There were a few recommendations given:

1. Anything \$400.00 and lower, one person can sign.
2. Anything over \$400.00, would require two signatures and anything not budgeted must go through Budget and Finance first

Dr. Miranda will check into a few options we may have and present at next Board of Directors meeting.

It was also discussed whether we should change or keep the current mileage reimbursement rate. The group collectively decided to keep the current mileage reimbursement rate of 50 cents/mile.

Approval of Appointments

Beth Stewart appointed the following persons as chair to the below committees

- Bylaws.....Nancy Cline
- Planning.....Sharon Dickinson
- Nominations.....Dr. Whitney Payne

Dan Snare motioned to ratify these appointments; it was seconded and approved unanimously. Each committee chairperson was asked by Beth Stewart to find at least two additional committee members to be on their committees and to report the names of these individuals at our next meeting to be ratified by the Board.

Unfinished Business

Beth mentioned that the Board needs to review Article 7.2 (Compensation) and we can discuss at the next Board of Directors meeting.

We need to approve the minutes from the conference calls on October 29, 2012 and November 19, 2012. It was moved by Nancy Cline and properly seconded by Michelle Landrum that we approve the Minutes from November 19, 2012 as written. Motion passed unanimously.

There were some corrections identified in the October 29, 2012 minutes. Those corrections were given to Sharon Dickinson to make and it was moved by Michelle Landrum and properly seconded by Nancy Cline to approve the minutes from October 29, 2012 with identified corrections. October 29, 2012 Minutes were approved unanimously as corrected.

New Business

Beth Stewart postponed discussion of new business until our next Board Strategy meeting in 2013.

Approval of Tentative Schedule

We discussed potential future Face-Face meetings: February 1, 2013 and March 15, 2013. The members agreed to strategy meetings on these dates and mentioned that Monday afternoons

6-7 pm or Friday mornings between 9 and 12 am would work for telephone or video conference calls.

It was discussed that the Strategy session will be very interactive where goals and priorities would be outlined for the next year. Board members were encouraged to think of ideas and submit to Beth to be added to the agenda.

Beth Stewart discussed her desire to implement work groups in the near future and to do Projects centered on Children’s Oral Health, Senior Oral Health and Oral Health Literacy. Beth Stewart also mentioned that a few persons had expressed interest to be a part of upcoming events and/or summits with the coalition: Jonathan Bregman and Jan Rainey with SmileQuest.

Conflict of Interest

Beth Stewart asked each Board member to read, sign and return to the Secretary the Conflict of Interest document.

Announcements

All were signed and collected from the Board members to be kept in the permanent files with the Coordinator.

No announcements

Adjourn Sine Die

Meeting was adjourned at 7:26 pm

Signature: _____
Angela F Barnes, DDS (Secretary)

Signature

Michelle Landrum, (Minutes Review)

Signature

Cathy Blunck, (Minutes Review)

Signature

Date approved: _____