

Texas Oral Health Coalition, Inc.

4614 Bowie Dr.
Midland, TX 79703

Special Virtual Board of Directors Meeting

Meeting Minutes

October 2, 2020

Call to Order:

Chairperson Kila Johnson called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on October 2, 2020 at 8:37 AM CDT.

Members Present:

Kila Johnson, DDS; Heather Dent, DDS; Deborah Jones, PhD, MSN, RN; Nancy Cline, RDH, MPH; Sherdeana Owens, DDS, MPA; Annaliese Cothron, MS; Sandy Tesch, RDH, MSHP; Matthew Thompson, JD; Tim Cluley, COO; Magda de la Torre, RDH, MPH
Executive Director: Beth Stewart, RDH
Operations Coordinator: Jessica Stewart, MA

Others Present:

Johanna De Young, BSN, DDS, MPH, outgoing Treasurer; Carrie Gray

Members Absent:

Maryam Tabrizi, RDH, DMD, MPH; Ankit Sanghavi, BDS, MPH

Call to Order:

Chairperson Johnson welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Johnson explained this was a special board meeting in order to meet Wells Fargo requirements to change the name of the Treasurer on the Coalition's bank account signature card. Requirements state that all board members and those being removed from the signature card sign the meeting minutes.

Director Stewart reviewed the Budget & Finance Standing Rules regarding check signing authority for the ED and Treasurer and the process from Wells Fargo to remove the previous Treasurer and add the new Treasurer.

Be it resolved that Beth Stewart, Executive Director and Deborah Jones, 2020-2022 Treasurer will be the two signees for the Texas Oral Health Coalition and outgoing Treasurer Johanna DeYoung, will be removed from the signature card effective October 5, 2020.

Director Stewart will supply required documentation and set up appointments for Dr. Jones and herself in their respective bank branches to make the change and sign new authorization cards.

The motion was passed unanimously to remove Johana DeYoung from the signature card and add Deborah Jones to the signature card.

With no further business to come before the BOD, Kila Johnson motioned to end the meeting, Sherdeana Owens seconded the motion, and the meeting was adjourned at 8:51 AM CDT.

Respectfully submitted,

Heather Dent, DDS
Secretary

2020-2021 Board of Directors

Chairperson: Kila Johnson, DDS Kila Johnson

Chair Elect: Maryam Tabrizi, RDH, DMD, MPH m. Tabrizi

Secretary: Heather Dent, DDS Heather Dent

Treasurer: Deborah J. Jones, PhD, MSN, RN Deborah J. Jones

Past Chairperson: Nancy V. Cline, RDN, MPH Nancy V. Cline

BOD Liaison Advisor: Ankit Sanghavi, BDS, MPH Absent

Director 1: Sherdeana Owens, DDS, MPA Sherdeana Owens

Director 2: Annaliese Cothron, MS Ann Cothron

Director 3: Sandy Tesch, RDH, MSHP Sandy Tesch, RDH, MSHP

Director 4: Matthew W. Thompson, JD Matthew Thompson

Director 5: Tim Cluley, COO Tim Cluley

Director 6: Magda de la Torre, RDH, MPH Magda A. de la Torre

Executive Director: Elizabeth C. Stewart, RDH Elizabeth Stewart

2018-2020 Treasurer: Johanna De Young, BSN, DDS, MPH Johanna K. DeYoung

TITLE	TxOHC BOD Mtg Minutes_10.2.2020_Approved
FILE NAME	TxOHC BOD Mtg Min...020_Approved.docx
DOCUMENT ID	471afe5123ee0b6008913dc5c0ed849fcf54e2b4
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Out For Signature

Document History



SENT

10 / 03 / 2020

15:08:18 UTC

Sent for signature to Kila Johnson (Kila.Johnson@phs.hctx.net), Maryam Tabrizi (Maryam.Tabrizi@uth.tmc.edu), Heather Dent (hdent@elcentrochc.org), Deborah J. Jones (debjjone@utmb.edu), Nancy V. Cline (nvchome@gmail.com), Ankit Sanghavi (asanghavi@texashealthinstitute.org), Sherdeana Owens (Sherdeana.owens@tamucc.edu), Annaliese Cothron (cothron@aidph.org), Sandy Tesch (sandytrdh@gmail.com), Matthew W. Thompson (mwthompson9@gmail.com), Tim Cluley (Tim.cluley@midwestdental.com), Magda A. de la Torre (delatorrem@uthscsa.edu), Johanna DeYoung (joeydeyoung@gmail.com) and Beth Stewart (b.stewart@txohc.org) from j.stewart@txohc.org
IP: 99.126.144.92



VIEWED

10 / 03 / 2020

15:08:30 UTC

Viewed by Deborah J. Jones (debjjone@utmb.edu)
IP: 40.107.240.95

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10 / 03 / 2020
15:08:31 UTC

Viewed by Kila Johnson (kila.johnson@phs.hctx.net)
IP: 40.107.239.84



10 / 03 / 2020
15:08:42 UTC

Viewed by Sherdeana Owens (sherdeana.owens@tamucc.edu)
IP: 40.94.31.47



10 / 03 / 2020
15:09:14 UTC

Viewed by Magda A. de la Torre (delatorrem@uthscsa.edu)
IP: 136.50.77.163



10 / 03 / 2020
15:09:51 UTC

Signed by Magda A. de la Torre (delatorrem@uthscsa.edu)
IP: 136.50.77.163



10 / 03 / 2020
15:14:12 UTC

Viewed by Tim Cluley (tim.cluley@midwestdental.com)
IP: 71.132.165.228



10 / 03 / 2020
15:18:50 UTC

Signed by Deborah J. Jones (debjjone@utmb.edu)
IP: 129.109.146.0

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 SIGNED	10 / 03 / 2020 15:23:26 UTC	Signed by Matthew W. Thompson (mwthompson9@gmail.com) IP: 72.182.84.8
 VIEWED	10 / 03 / 2020 15:41:00 UTC	Viewed by Annaliese Cothron (cothron@aidph.org) IP: 104.190.252.231
 SIGNED	10 / 03 / 2020 15:41:21 UTC	Signed by Annaliese Cothron (cothron@aidph.org) IP: 104.190.252.231
 SIGNED	10 / 03 / 2020 15:53:24 UTC	Signed by Sherdeana Owens (sherdeana.owens@tamucc.edu) IP: 104.184.218.114

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10 / 03 / 2020
16:17:59 UTC

Signed by Kila Johnson (kila.johnson@phs.hctx.net)
IP: 74.124.47.10



10 / 03 / 2020
16:33:41 UTC

Viewed by Maryam Tabrizi (maryam.tabrizi@uth.tmc.edu)
IP: 71.157.176.137



10 / 03 / 2020
16:35:39 UTC

Signed by Maryam Tabrizi (maryam.tabrizi@uth.tmc.edu)
IP: 71.157.176.137



10 / 03 / 2020
16:40:06 UTC

Viewed by Nancy V. Cline (nvchome@gmail.com)
IP: 159.63.128.222



10 / 03 / 2020
16:40:52 UTC

Signed by Nancy V. Cline (nvchome@gmail.com)
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10 / 03 / 2020
16:54:36 UTC

Viewed by Heather Dent (hdent@elcentrochc.org)
IP: 174.240.15.56

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16:54:58 UTC

Signed by Heather Dent (hdent@elcentrochc.org)
IP: 174.240.15.56



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18:14:53 UTC

Viewed by Beth Stewart (b.stewart@txohc.org)
IP: 99.126.144.92



10 / 03 / 2020
18:16:39 UTC

Signed by Beth Stewart (b.stewart@txohc.org)
IP: 99.126.144.92



10 / 04 / 2020
02:29:08 UTC

Viewed by Sandy Tesch (sandytrdh@gmail.com)
IP: 160.42.85.11



10 / 04 / 2020
02:32:24 UTC

Signed by Sandy Tesch (sandytrdh@gmail.com)
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10 / 05 / 2020
20:40:11 UTC

Viewed by Johanna DeYoung (joeydeyoung@gmail.com)
IP: 65.36.72.202

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**10 / 05 / 2020**
20:42:38 UTCSigned by Johanna DeYoung (joeydeyoung@gmail.com)
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INCOMPLETE

10 / 05 / 2020
20:42:38 UTC**This document has not been fully executed by all signers.**