

Minutes
Texas Oral Health Coalition
Board of Directors Virtual Conference Meeting
July 1, 2020

Call to Order:

Chairperson Nancy Cline called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on July 1, 2020, at 12:00 PM CDT.

Members Present:

Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, CDPMA, RDA, CPFDA, CRFDA; Johanna DeYoung, BSN, DDS, MPH; Sherdeana Owens, DDS, MPA; Sandy Tesch, RDH, MSHP; Annaliese Cothron, MS; Kila Johnson, DDS.; Maryam Tabrizi, RDH, DMD, MPH, CFMP; Ankit Sanghavi, BDS, MPH.

Members Absent:

Russell Reddell, DDS, MBA; Deborah Jones, PhD, MSN, RN; Michelle Landrum, RDH, M.Ed

Others Present:

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC)

Call to Order:

Chairperson Cline welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Cline asked if there were any additions to the agenda. Hearing none, Maryam Tabrizi moved to approve the agenda. Sharon Dickinson seconded the motion. The motion was passed unanimously. Nancy Cline and Kila Johnson volunteered to review the July 1, 2020, minutes. Chairman Cline reminded everyone to review their Conflict of Interest statements and update if needed.

Minutes:

The May 27, 2020 minutes were reviewed. Maryam Tabrizi moved to approve the minutes as circulated. Kila Johnson seconded the motion. The motion passed unanimously.

Treasurer's Report:

Johanna DeYoung and ED Stewart gave the Treasurer's report. The financial reports were reconciled through May 2020. After discussion, the reports were filed for audit. ED Stewart noted all financial reports are available to the BOD via the Dropbox. The #990 has been filed with the IRS.

Committee Reports:

❖ Board Governance:

- ✓ Committee Chairman Kila Johnson advised the BOD that the 2020 TxOHC slate of officers will be posted in the July 6, 2020 E-brief. She will provide a brief description of each nominee during presentation of the slate of nominees during the general meeting. Dr. Johnson discussed with the BOD the process of nominations from the floor during the meeting. If there is a nomination, the person doing the nominating, as well as the individual being nominated must be a TxOHC member. The person nominating will give a brief description of the nominee in the Chat box.

- ✓ After nominations, if there is not a motion to accept the nominations by acclamation, then a survey monkey will be sent out to the members in attendance for voting.
- ❖ Membership: committee Chairman Annaliese Cothron
 - ✓ The elevator speech is still in the development stage and will be ready prior to the annual meeting. When a draft is available, it will be sent to BOD for approval.
- ❖ Sustainability Committee: No report due to the absence of the Chairman.
- ❖ Older Adult Work Group: Committee Chairman Maryam Tabrizi discussed the committee progress to date:
 - ✓ Expanding the community homebound outreach project is in progress. It is anticipated that the project will launch in October 2020. TxOHC has partnered with United Health Care, Meals on Wheels, and Area Agencies on Aging (AAA) on this project. There will be a five (5) question survey regarding additional senior needs included in Meals on Wheels deliveries.
 - ✓ Partnership with UT Health School of Dentistry Houston on Project Echo, a telementoring virtual education program that offers dental CEUs for three (3) years. This program began May 29, 2020 and is continuing with much success. There will be virtual courses every other week. The BOD was asked to visit the TxOHC Education page at <https://txoch.org/education/> for more information on the upcoming programs and registration.
- ❖ Maternal Child Work Group –*Texas Tooth Steps (TTS)*: Committee Chairman Sherdeana Owens
 - ✓ Due to Covid-19, there has been little activity. The work group and the partners involved are working on a method to communicate with the women involved in the activity, possibly via phone.
 - ✓ An addendum to the final report was submitted to DSHS May 31, 2020.
 - ✓ The TTS project remains in progress until all the bags are disseminated.
 - ✓ The El Paso group is on target to begin working with TTS in their area.

Other Reports: ED Stewart

- ❖ Texas Fluoridation Campaign: ED Stewart discussed the Fluoridation Campaign to date.
 - ✓ ED Stewart reported on the success of the Health Communication e-Learning series with Matt Jacob to date. July 16th is the fourth session in this series. The previous presentations may be found on the TxOHC website under the Education tab, health communications virtual learning series.
 - ✓ The Texas Fluoridation Campaign social media campaign in partnership with UT will launch in November. Two different articles have been submitted for publication.
- ❖ ED Stewart updated the BOD on the Regional Oral Health Coalitions (Networks). The contract with The Texas Health Institute (THI) has been executed. Contracts have been signed with two (2) regional coordinators: Gabriela Machado (Houston area) and Sohini Dhar (Austin area).

- ❖ Texas Oral Health Conference: ED. Stewart gave an update on the conference to date. This year's conference will be held as a virtual conference. The dates of the conference are:
 - July 10, 2020
 - July 17, 2020
 - July 24, 2020
 - July 31, 2020
 - August 7, 2020

Registration is open, and ED Stewart reminded all BOD members to register for each session and the TxOHC Annual Meeting as soon as possible.

- ✓ TxOHC Annual Meeting is August 7th at 12:00 PM CDT. DSHS Dental Director, Rhonda Stokley, will provide a 30-minute presentation entitled, "What Does the Decade Hold for Oral Health?" The Annual Meeting will follow Dr. Stokley's presentation at 12:30 PM CDT.
- ✓ OC Stewart submitted the Academy of General Dentistry (AGD) annual report and paid our annual fee.

Other Business:

- ❖ Sharon Dickinson reported that she has been in discussion with ED Stewart and is developing presentations for RDAs. She and ED Stewart have discussed several topics. As they are developed, the BOD will be advised. Several topics were discussed: communications for the dental office, infection control, OSHA, COVID-19.

Announcements:

- ❖ Texas Oral Health Virtual Conference, Fridays, July 10-August 7, 2020.
- ❖ TxOHC Annual Meeting, August 7, 2020, 12:30-1:30 PM.
- ❖ Virtual onboarding of new TxOHC BOD members – date TBA
- ❖ Hold the date of September 11, 2020 for BOD fund development and strategic planning meeting. The BOD was asked to hold the dates of September 10-12 if the meeting were to be held virtually.
- ❖ SAVE THE DATE!!! Texas Oral Health Conference at the Sheraton Hotel and Conference Center in Georgetown, TX. July 7-9, 2021

With no further business to come before the BOD, the meeting was adjourned at 12:43 PM.

Respectfully submitted,

Sharon Dickinson
TxOHC Secretary