

Minutes
Texas Oral Health Coalition
Board of Directors Virtual Conference Meeting
October 3, 2020

Call to Order:

Chairperson Kila Johnson called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on October 3, 2020, at 9:39 CDT.

Members Present:

Kila Johnson, DDS; Heather Dent, DDS; Deborah Jones, PhD, MSN, RN; Nancy Cline, RDH, MPH; Sherdeana Owens, DDS, MPA; Annaliese Cothron, MS; Sandy Tesch, RDH, MSHP; Matthew Thompson, JD; Tim Cluley, COO; Magda de la Torre, RDH, MPH; Maryam Tabrizi, RDH, DMD, MPH, CFMP;

Members Absent:

Ankit Sanghavi, BDS, MPH

Others Present:

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC)

Call to Order:

Chairperson Johnson welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Johnson asked if there were any additions to the agenda.

Minutes:

The July 1, 2020 minutes were reviewed. Nancy Cline moved to approve the minutes as circulated. Heather Dent seconded the motion. The motion passed unanimously.

The October 3, 2020 minutes were reviewed. Deborah Jones moved to approve the minutes as circulated. Matthew Thompson seconded the motion. The motion passed unanimously.

Treasurer's Report:

Deborah Jones gave the Treasurer's report. The financial reports were reconciled through August 31, 2020.

The proposed budget is in process. The financial reports are available to the BOD via Dropbox.

Committee Appointments:

- ❖ Board Governance: Committee Chairman Maryam Tabrizi
 - ✓ Kila Johnson recommended Nancy Cline and Sandy Tesch to serve on the Board Governance Committee.

- ❖ Budget and Finance: Committee Chairman Deborah Jones.
 - ✓ Kila Johnson recommended Matthew Thompson and Tim Cluley to serve on the Budget and Finance Committee.
 - ✓ Sustainability Task Force
 - Focus on the developmental of a sustainability plan.

Maryam Tabrizi moved to approve nominations. Sandy Tesch seconded the nominations. Nominations unanimously accepted.

Other Committees or Work Groups:

- ❖ Program and Fund Development Committee (Includes grant writing, membership, fundraising, and program development)- Committee Chairman Annaliese Cothron
 - ✓ Tim Cluley, Magda de la Torre, and Heather Dent will serve on the Program and Fund Development Committee.
- ❖ Maternal Child Oral Health Work Group- Chairman Sherdeana Owens
- ❖ Older Adult Oral Health Work Group- Chairman Maryam Tabrizi
- ❖ The PACE Planning Committee- ED Beth Stewart stated the BOD does not need to participate in the PACE planning committee. Beth Stewart will fill the positions of this committee.

Committee/Work Group Reports

- ❖ Older Adult Oral Health Work Group- Chairman Maryam Tabrizi discussed the committee progress to date:
 - ✓ Age Friendly Health System is looking to add an oral component.
 - ✓ TxOHC is adding the Houston Senior Resource Guide along with the oral health rack card, toothbrush, toothpaste and floss, to the needs assessment survey and other resource materials to be included in the oral health kits to be delivered to 8000 homebound residents in Houston and Harris County.
- ❖ Maternal Child Work Group –*Texas Tooth Steps (TTS)*: Chairman Sherdeana Owens
 - ✓ The contract for Texas Tooth Steps ended before all 300 perinatal gift bags were disseminated. Dr. Owens and Beth reported they have organizations interested in participating and would like to disperse the remaining bags to them. Since we no longer have funding to pay for S&H, a donation request to pay for S&H so they may receive the bags will be included for those interested. Memorandum of Agreements and participant consents will not be required for this final dissemination since we are unable to continue with the measurement piece of this project.
 - ✓ Texas Public Health Association Conference was cancelled due to COVID. A request was made to Dr. Owens to create a presentation to add to the TPHA website.

- ❖ Texas Oral Health Conference
 - ✓ ED Stewart stated, the TOHC planning committee will need to decide if the conference will be virtual, in person or a hybrid. The decision will need to be made soon.
 - ✓ Several BOD members stated a virtual conference might be beneficial.

- ❖ Texas Fluoridation Campaign: ED Stewart discussed the Fluoridation Campaign to date.
 - ✓ The website was previewed to the BOD. The target launch date will be in November.
 - ✓ Several BOD members provided positive comments on the animated images versus using pictures of live people on the website.

Other Business: None

Announcements:

- ❖ TxOHC BOD Meetings Scheduled:
 - ✓ November 19, 2020 Meeting - 8:00 AM
 - ✓ December 17, 2020 – 8:00 AM
 - ✓ If a BOD member cannot attend the meeting, and is listed on the agenda for a report, please reach out ED Stewart or another member to provide your update.

- ❖ UT Health Consortium on Aging Webinar - November 9, 2020. Registration will open next week.

- ❖ SAVE THE DATE!!! Texas Oral Health Conference at the Sheraton Hotel and Conference Center in Georgetown, TX. July 7-9, 2021

- ❖ Open National Meeting. October 22-October 23, 2020

- ❖ ED Stewart needs conflict of interest statements and Board member commitment agreements as soon as possible from BOD

With no further business to come before the BOD, the meeting was adjourned at 11:45 AM.

Respectfully submitted,

Heather Dent
TxOHC Secretary