**Minutes**

**Texas Oral Health Coalition**

**Board of Directors Conference Call**

**October 12, 2018**

**Call to Order:**

Chairperson Sherdeana Owens called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) at 1:32 pm, Friday, October 12, 2018

**Members Present:**

Sherdeana Owens, DDS, MPA; Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, RDA, CDPMA,CRFDA, CPFDA; Johanna DeYoung, BSN, DDS, MPH; Sandy Tesch, RDH, MSHP; Sarah Dirks, DDS;; Erik Harrington, DDS, PhD

**Members Absent: (Excused Absences)**

***A last minute change in the meeting time resulted in several members not able to participate.***

Maria Wellisch, RN, LNFA, Christina Murphy, RN, PhD; Donna Morris, RDH, MEd; Kila Johnson, DDS

**Others Present:**

Beth Stewart, RDH TxOHC Executive Director; Jessica Stewart, MA TxOHC Administrative Assistant

**Welcome:**

After Chairman Owens welcomed the BOD, roll was called and verbal confirmation of a quorum was established. The agenda was approved as presented.

**Minutes:**

The September 14, 2018 minutes were not available. Johanna DeYoung moved to postpone the approval of the minutes. Sarah Dirks seconded the motion. The motion passed unanimously.

**Treasurer Report:**

Treasurer Johanna DeYoung and Executive Director Beth Stewart gave the Treasurer report. The financial report through September, 2018 was reviewed. The report will be filed for internal audit.

**Committee Reports:**

* **Board Governance**
* Nancy Cline, Board Governance Chairman, reviewed the Nominations report for the 2018-2019 year. To comply with the TxOHC bylaws the slate of nominees was posted in the September 19, 2018 ebrief.

ED Stewart announced the Ankit Sanghavi and Erik Harrington have accepted to serve as Board Liaisons with voting priviledges. Their terms will begin after the 2018 Annual Meeting.

* **Planning Committee**
* The ED Stewart reviewed the plans for the TxOHC Annual Meeting to be held Friday, October 19th at the Wyndham Garden Hotel on Austin, Texas from 9:00 am to 3:00 pm. The theme will be “Finding Inspiration with Interprofessional Integration and Innovation. The BOD reviewed the annual meeting agenda and meeting arrangements.
* Texas Oral Health Conference (TOHC). The TOHC Planning Committee will meet October 18th. The tentative date of the conference is July 24-26, 2019.
* **Perinatal Committee**

ED Stewart reported on the status of the DSHS OHSP contract. Dr. Owens reminded the BOD to submit staged pictures for the revised brochure and that she was working on a brief presentation for the October 19, 2018 meeting.

**New Business:**

* **TxOHC Advocacy Priorities:** The ED Stewart sent TxOHC’s priority issues to the Texas Public Health Coalition to include in their advocacy agenda.
* **Robert Wood Johnson (RWJ):** Concept Paper for Sugar Awareness – Drink more water campaign. Sherdeana Owens and Christina Murphey submitted notes for TxOHC’s portion in the Concept paper to Texas A & M University at Corpus Christi (TAMUCC).
* Submitted comments to the Center for Disease Control and Prevention (CDC) on Community Water Fluoridation (CWF) operational range October 10, 2018.
* ED Stewart requested an invitation paragraph from each Committee Chairman to join their committee. Please include why they should join, what the committee is working on, the committee’s goal(s) and objectives. The intention of this invitation paragraph is to be included in a new member letter.
* ED Stewart discussed a potential new CE program for TxOHC sponsors: Provider Education Collaborative. After discussion the BOD asked her to proceed.

**Other Business:**

Ratification of the email motion made on September 26, 2018. The motion made by Nancy Cline and seconded by Johanna DeYoung as follows:

***I move that the Texas Oral Health Coalition continues co-hosting the combined collaborative Oral Health Conference in 2019 and move its annual general membership meeting to coincide with the annual Oral Health Conference in 2019 and beyond.***

The motion passed with everyone voting in the affirmative except one member abstained.

**Announcements:**

* October 19, 2018 – TxOHC Annual Member Meeting/Elections, Austin
* October 24-26, 2018 – OH2020 National Convening – Denver, CO
* November 9, 2018 – TxOHC BOD meeting
* December 14, 2018 – TxOHC BOD meeting
* Save the Date for July 24-26, 2019 - TOHC – location TBA

With no further business to come before the BOD, Johanna DeYoung moved to adjourn the meeting. Nancy Cline seconded the motion. The motion passed unanimously. Meeting was adjourned at 2:39 p.m. CDT.

Respectfully submitted:

Sharon Dickinson

Secretary