

Minutes
Texas Oral Health Coalition
Board of Directors Conference Call Meeting
January 28, 2020

Call to Order:

Chairperson Nancy Cline called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on January 28, 2020, at 8:00 am CDT.

Members Present:

Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, CDPMA, RDA, CPFDA, CRFDA; Johanna DeYoung, BSN, DDS, MPH; Maryam Tabrizi, RDH, DMD, MPH, CFMP; Deborah Jones, PhD, MSN, RN; Sherdeana Owens, DDS, MPA; Sandy Tesch, RDH, MSHP; Annaliese Cothron, MS; Kila Johnson, DDS.; Russell Reddell, DDS, MBA; Michelle Landrum, RDH, M.Ed

Members Absent:

Ankit Sanghavi, BDS, MPH.

Others Present:

Beth Stewart, RDH, TxOHC Executive Secretary (ED), Jessica Stewart, MA, TxOHC Coalition Coordinator (CC)

Welcome:

Chairperson Cline welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Cline announced some additions to the agenda. Sharon Dickinson moved to approve the amended agenda. Sherdeana Owens seconded the motion. The motion was passed unanimously. Johanna DeYoung and Chairperson Cline volunteered to review the January 28, 2020 minutes.

Minutes:

The December 12, 2019 minutes were reviewed. Sherdeana Owens moved to approve the minutes as circulated. Annaliese Cothron seconded the motion. The motion passed unanimously.

Treasurer's Report:

Treasurer Johanna DeYoung and ED Stewart gave the Treasurer's report. The financial reports were reconciled through December 2019. After discussion, the reports were filed for audit. ED Stewart noted all financial reports are available to the BOD via the Dropbox.

ED Stewart and Treasurer DeYoung reported on the discussion and recommendations of the CPA concerning the BOD's expressed request for a financial review or audit. One option would be for the Budget and Finance Committee to perform a financial review comparing the bank statements to the financial statements. If/when questions arise then, the TxOHC would request the CPA to perform a financial review or audit. Upon discussion, this was referred to the Budget and Finance Committee for further discussion. Committee Chairperson DeYoung will call a committee meeting and report back to the BOD.

Committee Reports:

- ❖ Board Governance
 - ✓ Bylaws: Kila Johnson, reported the Standing Rules are being reviewed and revised. The technology plan and logo documents have been removed from the Standing Rules. Possible new documents to be added to the Standing Rules are Director Responsibilities and Financial Guidelines. The guidelines will be presented at the F2F February meeting for discussion and vote.
 - ✓ Nominations: The Committee will be working on nominations for the 2020-2022 BOD. Positions to be filled follow: Chair Elect, Secretary, Treasurer and three (3) Directors.
- ❖ Budget and Finance: Treasurer DeYoung presented the proposed 2020-2021 TxOHC budget. After discussion, the Budget and Finance Committee moved to accept the budget as presented. The motion carried with one opposition, Sandy Tesch.
- ❖ Sustainability: Chairman Reddell reported on the Committee meeting. The Committee discussed various revenue streams. The BOD needs to be committed to the fundraising and Board commitments. He discussed connecting with corporations or organizations to create revenue streams. The committee will continue this discussion at the February F2F meeting.
- ❖ Membership: Annalise Cothron reported that the Committee identified goals which will be presented at the February F2F meeting.

The Committee announced a February membership drive to include awarding an Amazon gift card to the member who has recruited the most new members.

Membership Chair, Cothron, reminded all BOD members to renew their membership and make a donation.

The Committee is going to write to all members who haven't renewed their membership. ED Stewart will send Annaliese Cothron, Membership Chairperson, a list of current and past members.

Michelle Landrum asked if there is a registration discount for TxOHC members registering for the Texas Oral Health Conference (TOHC). After discussion on why there has not been one offered previously, Chairperson Cline advised the BOD that she and ED. Stewart will bring it up at the TOHC planning committee meeting.

Other Reports:

- ❖ Older Adult Workgroup: Maryann Tabrizi had to leave the meeting early and thus was not present to give the report. ED Stewart gave an update on the Houston rack card project and the possible partnership with UT Houston's Project ECHO (Extension for Community Healthcare Outcomes), its telementoring model for virtual education program.
- ❖ ED. Stewart asked the BOD to promptly review the Wyndham Hotel reservation list she had emailed to the BOD and to contact her with any changes or additions.

- ❖ Regional Oral Health Coalitions: ED Stewart reported the Regional Oral Health Coalitions are beginning to meet
- ❖ Texas Fluoridation Campaign: ED Stewart discussed the Fluoridation Campaign to date.
- ❖ Texas Oral Health Conference: ED. Stewart gave an update on the conference to date.
- ❖ ED Stewart reported she received a response from Texas Community Building with Attorney Resources (CBAR) on January 8, 2019, indicating that we do not qualify for their group eligibility criteria.

Other business:

- ❖ TxOHC logo options: The BOD discussed the options presented and will vote again on the revised options. The vote has an extremely short turnaround time.
- ❖ Executive Session: TxOHC Staff evaluations. Tabled until the February F2F meeting.

Announcements:

- ❖ TxOHC Strategic Planning and F2F BOD meeting:
Saturday, February 22, 2020 - 8:00 AM to 5:00 PM
- ❖ National Oral Health Conference – April 4-8, 2020 in San Diego, CA.
- ❖ Texas Oral Health Conference - July 9-10, 2020, Sheraton in Georgetown, TX.

With no further business to come before the BOD, the meeting was adjourned at 9:08 am.

Respectfully submitted,

Sharon Dickinson
TxOHC Secretary