

Minutes
Texas Oral Health Coalition
Board of Directors Conference Call Meeting
May 27, 2020

Call to Order:

Chairperson Nancy Cline called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order on May 27, 2020, at 12:01 PM CDT.

Members Present:

Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, CDPMA, RDA, CPFDA, CRFDA; Johanna DeYoung, BSN, DDS, MPH; Deborah Jones, PhD, MSN, RN; Sherdeana Owens, DDS, MPA; Sandy Tesch, RDH, MSHP; Annaliese Cothron, MS; Kila Johnson, DDS.; Michelle Landrum, RDH, M.Ed;

Members Absent:

Russell Reddell, DDS, MBA; Maryam Tabrizi, RDH, DMD, MPH, CFMP; Ankit Sanghavi, BDS, MPH.

Others Present:

Beth Stewart, RDH, TxOHC Executive Director (ED), Jessica Stewart, MA, TxOHC Operations Coordinator (OC)

Call to Order:

Chairperson Cline welcomed those present. Roll call was taken. Verbal confirmation of a quorum was established. Chairperson Cline asked if there were any additions to the agenda. Hearing none, Sharon Dickinson moved to approve the agenda. Sandy Tesch seconded the motion. The motion was passed unanimously. Nancy Cline and Annaliese Cothron volunteered to review the May 27, 2020, minutes. Chairman Cline reminded everyone to review their Conflict of Interest Statements and update if needed.

Minutes:

The April 16, 2020 minutes were reviewed. Sandy Tesch moved to approve the minutes as written. Sherdeana Owens seconded the motion. The motion passed unanimously.

Treasurer's Report:

Johanna DeYoung and ED Stewart gave the Treasurer's report. The financial reports were reconciled through April 2020. After discussion, the reports were filed for audit. ED Stewart noted all financial reports are available to the BOD via the Dropbox.

ED Stewart reported that 2019 financial #990 had been returned from the CPA. ED Stewart had a few concerns and was going to discuss it with the CPA. After review and discussion, the BOD had no additional questions and by consensus advised ED Stewart that after she received answers to her questions to submit the #990 form to the IRS.

ED Stewart reported that the Economic Injury Disaster Loan (EIDL) and Payback Protection Program (PPL) applications that had been submitted had been approved and the funds received.

Committee Reports:

- ❖ **Board Governance:**
 - ✓ Committee Chairman Kila Johnson advised the BOD that the 2020 TxOHC slate of officers would be posted thirty (30) prior to the TxOHC annual meeting July 7, 2020. She will provide a brief description of each nominee.
 - ✓ Any member nominating someone from the floor will have to provide a brief description of the nominee
- ❖ **Membership:**
 - ✓ The elevator speech is being developed and will be ready prior to the annual meeting. BOD members are asked to add your role as a BOD member to the elevator speech. The speeches will be considered internal documents for BOD members.
 - ✓ Committee work on the member quarterly virtual meetings has been tabled until after the 2020 annual meeting.
- ❖ **Sustainability Committee:** No report due to the absence of the Chairman.
- ❖ **Older Adult Work Group:** ED Stewart gave the report in Committee Chairman Maryam Tabrizi absence.
 - ✓ Expanding the community homebound outreach project is in progress. It is anticipated that the project will launch in October 2020.
 - ✓ Partnership with UT Health School of Dentistry Houston on Project Echo, a telementoring virtual education program that offers dental CEUs for three (3) years, has begun starting May 29, 2020. There will be virtual courses every other week. The BOD was asked to visit the TxOHC Education page at <https://txoch.org/education/> for more information on the upcoming programs and registration.

Other Reports: ED Stewart

- ❖ **Texas Fluoridation Campaign:** ED Stewart discussed the Fluoridation Campaign to date.
 - ✓ The website revisions have been completed.
 - ✓ The First in the Health Communication e-Learning series presented by Matt Jacobs will be May 28, 2020.
- ❖ **ED Stewart updated the BOD on the Regional Oral Health Coalitions (Networks).** The contract with The Texas Health Institute (THI) is in the process of being executed. TxOHC will act as the financial agent.
- ❖ **Texas Oral Health Conference:** ED. Stewart gave an update on the conference to date. This year's conference will be held as a virtual conference. Conference registration will open up the week of May 27, 2020. The lectures will be over a five (5) week period with the TxOHC Annual Meeting held on August 7, 2020. Each day will require a separate registration and evaluation. The conference dates are as follows:

July 10, 2020
July 17, 2020
July 24, 2020
July 31, 2020
August 7, 2020

- ❖ ED Stewart has connected with the three (3) active dental schools to assist in their requirement to offer a venue for students to present their research. The BOD discussed the possibility of poster presentations at a virtual meeting. More information to follow.

Other Business: Chairperson Cline and ED Stewart

- ❖ The next BOD meeting has been scheduled for Wednesday, July 1, 2020, at 12 PM noon CT.

Announcements:

- ❖ Texas Oral Health Virtual Conference, July 10-August 7, 2020.
- ❖ TxOHC Annual Meeting August 7, 2020, 12:00-1:30 PM.
- ❖ Virtual onboarding of new TxOHC BOD members – date TBA
- ❖ September 11, 2020 BOD fund development and strategic planning meeting.

With no further business to come before the BOD, the meeting was adjourned at 1:54 PM.

Respectfully submitted,

Sharon Dickinson
TxOHC Secretary