

Minutes
Texas Oral Health Coalition
Board of Directors Zoom Conference Meeting
April 5, 2019

Call to Order:

Chairperson Nancy Cline called to order the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) at 12:03 PM, April 5, 2019.

Members Present:

Nancy Cline, RDH, MPH; Sherdeana Owens, DDS, MPA; Annaliese Cothron, MS; Sarah Dirks, DDS; Kila Johnson, DDS; Michelle Landrum, RDH, MEd; Russell Reddell, DDS, MBA; Sandy Tesch, RDH, MSHP; Ankit Sanghavi, BDS, MPH; Christina Murphey, RN, PhD

Members Absent:

Sharon Dickinson, CDA, RDA; Johanna DeYoung, BSN, DDS, MPH; Erik Harrington, DDS, PhD

Others Present:

Beth Stewart, RDH, TxOHC Executive Director; Jessica Stewart, MA, TxOHC Coalition Coordinator

Welcome: Chairperson Cline welcomed those present and thanked them for participating in today's Board Meeting. Roll call was taken and a quorum confirmed. Beth Stewart offered to take minutes and Nancy Cline will review.

An addition to the agenda was made under Business to include a discussion regarding an email request to support a cannabis bill from member Dennis Borel, ED for the Coalition of Texans with Disabilities. The amended agenda was approved unanimously.

Minutes:

The minutes for the February 9, 2019 Board of Directors meeting were reviewed and corrections made. Christina Murphey moved to accept as amended, Sandy Tesch seconded and the motion passed unanimously.

Minutes for the special called meeting on March 8, 2019 were reviewed and corrections made. Sherdeana Owens moved to accept as amended, Sandy Tesch seconded and the motion passed unanimously.

Treasurer's Report:

Beth Stewart provided the Treasurer's report in Johanna DeYoung's absence. The Statement of Financial Income and Expense was reviewed and the account reconciled through February 2019. The IRS information packet was completed and delivered to our CPA to file the #990. TxOHC staff also set up 2019 QuickBooks with the additional payroll software to pay taxes, file reports and pay payroll in house moving forward.

Business:

- Chairperson Cline provided an update announcing the completion of staff change from contractual to employees per the Board’s email vote February 20, 2019. Letters of Intent/Employment were executed on March 1, 2019 and pay increases went into effect January 1, 2019.
- The Board was asked to discuss and decide if a face-to-face meeting on June 22, 2019 was still feasible, or if they would like to reschedule and move to late summer/early fall after the committees had more time to complete their work.
The Board asked Director Stewart to send out a Doodle poll to establish a virtual meeting mid-June so committees may report out.
- Director Stewart announced a hotel room block with the Hyatt House Austin Arboretum for the July conference and asked Board members to confirm the nights they would be staying.
- A discussion regarding Mr. Borel’s request to support a cannabis bill was held. Sarah Dirks suggested we look at national health associations or organizations to see what others are deciding on supporting this issue. Annaliese Cothron asked since there isn’t a direct relationship to oral health does this align with our mission and vision. No motion was made.

Committee Reports:

- The Mission and Vision Committee submitted their new Mission and Vision statements for Board approval. This motion does not require a second.
Vision: Optimal health for all Texans
Mission: We lead efforts to achieve optimal oral health across the lifespan.

There was not a majority vote to approve as written from the committee. Sandy Tesch suggested changing the verbiage on the mission statement to “leading efforts...” Sarah Dirks moved for the change, seconded by Russell Reddell and unanimously approved. The new TxOHC mission and vision statements now read:

Vision: Optimal health for all Texans

Mission: Leading efforts to achieve optimal oral health across the lifespan.

- Board Governance Chairperson Kila Johnson presented the new Board Commitment Form for Board approval. Russell Reddell moved that the Board commitment form be approved as written, seconded by Sarah Dirks and unanimously approved. All Board members will need to complete and return to Director Stewart at their earliest convenience.

Kila Johnson provided the nominations report, stating three (3) Director positions were open. Two Directors are eligible to serve another term, but one has termed out. Dr. Johnson will write the two eligible to serve another term and she asked for other recommendations. She also emphasized the nominations publication deadline date of June 24, 2019. Elections will be held earlier this year, due to the change in our annual meeting date.

- **Membership Committee:**

Chairperson Russell Reddell announced they had a meeting earlier today and the group decided to hold off on implementing a new membership dues structure until after survey results were received and evaluated. This is the first full year that membership dues have been enforced, so the majority felt we should wait at least a year and reevaluate.

Sandy Tesch volunteered to create a survey monkey draft.

- **Long Term Financial Plan Committee:**

Chairperson Reddell announced the committee would be meeting later this afternoon to discuss different types of investments and create an agenda to move forward for sustainability.

Program Updates:

- Director Stewart provided an update regarding the Texas Oral Health Conference (TOHC). TxOHC staff has been working on the DSHS Continuing Education Event Document Packet and getting the speakers' information submitted for review. All of the presentation slots are full.

Texas Fluoridation Campaign – Director Stewart provided the name and phone numbers of approximately 70 community water systems for the UT-Communication Health Center to contact for phone interviews.

Texas Tooth Steps (TTS) program – Chairperson Sherdeana Owens announced the article in the Texas Public Health Association's Journal about TTS. They are sending out emails to recruit partners. All of the program materials have been updated and translated into Spanish. The invoice for the first deliverable was submitted to DSHS on March 28, 2019.

Advancing the Oral Health Movement in Texas (ATOHMIT) – Director Stewart announced that there would be a pre-conference workshop for regional oral health coalition building at the Texas Oral Health Conference.

Mission 80/20:

- Chairperson Sarah Dirks announced medical directors are reaching out to her to provide lectures stemming from an article in the American Geriatric Society (AGS) Journal. Member Maryam Trabrizi is providing a presentation for the upcoming Texas AGS meeting.
- Dr. Dirks suggested that we create a slide about TxOHC for members to slip into their presentations to recruit new members and give TxOHC a nod in front of other health providers.
- The rack cards are almost complete and ready for the printers. The committee worked up three (3) different cards in English/Spanish for distribution. They hope to partner with AAA Meals on Wheels to disperse cards.
- Dr. Dirks requested a TxOHC business card with the committee name as well as her contact information for dissemination in an effort to increase their exposure and recruit others. Director Stewart will ask Johanna DeYoung to create templates for our committee members, Board members and staff.

Announcements:

- Annaliese Cothron shared that she was recently elected to Chair the oral health division of the Texas Public Health Association and Dr. Sherdeana Owens was elected as Secretary.
- The Texas Public Health Journal Spring issue was recently released and had an article about TTS, written by Sangeetha Sarah and Sherdeana Owens.

- A request from the Oral Health Progress and Equity Network (OPEN) seeking support for the MOMMA Act was shared. Board members wanted to wait until they could read actual bill language before deciding if they wanted to support this national legislation or not.
- Sandy Tesch announced that she had filled out a card in support of HB 2275 at the committee hearing April 4, 2019.

With no further business to come before the Board, Russell Reddell moved to adjourn; Sherdeana Owens seconded the motion and it passed unanimously. Meeting adjourned at 1:23 PM CDT.

Respectfully Submitted,

Beth Stewart
TxOHC Executive Director