

Minutes
Texas Oral Health Coalition
Board of Directors Meeting
March 23, 2012

Chairman, Rex Law, D.D.S. called the meeting of the Texas Oral Health Coalition Board of Directors to order at 2:09 P.M. Friday, March 23, 2012 at the Wyndham Garden Hotel, Austin, Texas.

Members Present:

Dr. Rex Law, Dr. Anthony Bolin, Cindy Hines, Nancy Cline, Dr. Michael Vaclav, Cathy Blunck, Dr. Craig Armstrong, Dr. Jennifer Blanker, Dr. H. Whitney Payne Jr., Michelle Landrum, Dr. Patrice Coons, and Sharon Dickinson.

Board Members Absent:

Dianna Prachyl

Others Present:

Beth Stewart, Sandy Tesch, Tom Napier, Jay Shulman, Dr. Joey Cazares, Sandy Frizzell

A quorum was established.

Approval of the Minutes:

Minutes from the following meetings were reviewed: December 1, 2011 Pre-Summit Board of Directors Meeting, December 3, 2011 General Membership Meeting and December 3, 2011 Post-summit Board of Directors Meeting. Dr. Anthony Bolin moved to accept the minutes of the following meetings with modifications: correction on the treasures report from the December 1, 2011 on the balance on hand, addition of the date on the December 3, 2011 Post-Summit Board of Directors Meeting and the addition of the secretary's name on the Pre-Summit Board of Directors meeting. Motion was seconded Dr. Whitney Payne. APPROVED unanimously.
Motion #1

Corrections to be made on original minutes and filed in the Secretaries files.

Treasures Report:

Dr. Bolin provided and discussed the CPA that TxOHC has contracted with. Niswander & Associates, PLLC. They are currently preparing the Coalitions tax returns and putting all reports into a workable document, i.e., monthly and cash reports. These will be furnished to the Board upon completion.

Dr. Bolin presented the TxOHC 3rd year grant proposal which was developed with the assistance of the contractor and TxOHC Coordinator. This will be had been submitted to Sandy Tesch prior to April 1, 2012.

Dr. Bolin reminded the Board that the current web site contract is up in June and he or Beth would have recommendations at the next meeting.

Motion #2 Dr. Craig Armstrong moved to approve the treasures report as presented. Nancy Cline seconded. APPROVED unanimously. Treasurer's report will be filed for audit.

Approval of Appointees:

Dr. Law appointed the following standing committee chairs:
Planning Committee – Cindy Hines
By-laws Committee – Sharon Dickinson

Motion #3: Dr. Michael Vaclav moved to approve presented chairs to the committees of Planning and By-laws. Seconded by Dr. Anthony Bolin. APPROVED unanimously

Nomination Committee to be appointed in June at the Board meeting.

Reports:

By-laws Committee.

Sharon Dickinson presented the following by-law changes for consideration.

Proposed by-laws change number 01-2012. Proposal stated below was given to each Board member.

DATE: March 23, 2012

NUMBER: PBY:01-2012

Proposed amendment, precisely worded:

Article 5. 2.b. Members

The Planning Committee shall be composed of one (1) Director, one (1) licensed practicing dentist who is independent from other board responsibilities, and at least two (2) non-Board members from the Coalition. The membership of the Planning Committee shall be appointed by the Chairperson of the Board.

Current Bylaw:

The Planning Committee shall be composed of one (1) Director, one (1) Board Liaison, and at least two (2) non-Board members from the Coalition. The membership of the Planning Committee shall be appointed by the Chairperson of the Board.

Bylaw as it will read if the amendment is adopted:

The Planning Committee shall be composed of one (1) Director, one (1) licensed practicing dentist who is independent from other board responsibilities, and at least two (2) non-Board members from the Coalition. The membership of the Planning Committee shall be appointed by the Chairperson of the Board.

Motion #4 Sharon Dickinson moved the change in Article 5.2.b. Seconded by Cindy Hines. Discussion followed regarding the composition of the committee. The by-laws chairman will draft language on the composition based on the board discussion and recommendations to be presented at the June Board meeting. APPROVED unanimously

Proposed by-law 02012

DATE: March 23, 2012

NUMBER: PBY:02-2012

Proposed amendment, precisely worded:

Article 5.1 Standing Committees

The Standing Committees of the Board are the Planning Committee, the Nominating Committee, Bylaws Committee and the Budget and Finance Committee. The Board may authorize other standing committees from time to time

Current Bylaw:

The Standing Committees of the Board are the Planning Committee, the Nominating Committee, and the Bylaws Committee. The Board may authorize other standing committees from time to time.

Unless Section 5 provides otherwise, the Chairperson, with Board ratification, shall appoint members and the chairperson for each Standing Committee annually and shall fill any vacancies. The Chairperson of each Standing Committee, with the exception of the Special Committee, shall be selected from current Board directors. The Chairperson of the Board may accept requests from individuals to serve on a given Standing Committee.

Each Standing Committee member shall hold office from the date of his/her appointment until the end of the next Annual Meeting of the Board and until his/her successor has been appointed.

Subject to any limitation imposed by the Board or these bylaws, each Standing Committee shall have authority to: formulate and adopt its own rules of procedure; define its own program and duties within the limits of the responsibility assigned to it in this Article 5; determine its relationship to staff and the responsibility it may delegate to staff. No Standing Committee may make any contract on behalf of the Board without prior approval or delegation of authority by the Board of the Coalition.

Standing Committees may conduct meetings by means of conference call or other means of effective communication among the respective committee members.

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Subject to any limitation imposed by the Board or these bylaws, each Standing Committee shall have authority to: formulate and adopt its own rules of procedure; define its own program and duties within the limits of the responsibility assigned to it in this Article 5; determine its relationship to staff and the responsibility it may delegate to staff. No Standing Committee may make any contract on behalf of the Board without prior approval or delegation of authority by the Board of the Coalition.

Standing Committees may conduct meetings by means of conference call or other means of effective communication among the respective committee members.

Motion #5 Sharon Dickinson moved on be-half of the by-laws committee to approve the proposed bylaw 02-2012. Dr. Craig Armstrong seconded. Being no discussion the motion was APPROVED unanimously

Fluoride Update:

Tom Napier, Head of water fluoridation for DSHS, reported that discussions were ongoing with Austin. There are still proponents at each Austin meeting. He reported that there is \$38,000 available to cover fluoride projects. Dr. Bolin reminded the board that fluoridation was one of the top 5 areas addressed in the oral health policy meeting. He asked that due to this, would there be a possibility of administrative funding? Tom indicated that there are state funds allocated from a CDC grant for equipment and monies from Title 5 funding. He would continue to investigate. He indicated that other state agencies had monies left that could possibly be utilized.

Regional Coalition Reports:

Cook County gave a brief update on activities.

2013 TxOHC Summit:

Chairman Cindy Hines gave a report from the planning meeting held Thursday, March 23, 2012. She gave a report on the feedback from December 20, 2011 summit. The only general comment was sessions being more diverse for a diverse population.

The 2012 summit planning committee is composed of the following members: Cindy Hines, Connie Sonnier, Dr. Scott Reinecke, Sharon Dickinson and Beth Stewart (Coalition Coordinator).

The 2012 summit will be held November 30 – December 1, 2012. The theme will be announced at the next Board meeting.

The committee discussed speakers and the possibility of different tracks to bring in more attendees. The committee will update the Board in June on speakers and topics.

New Business:

TSBDE legal ruling on screening issue:

Dr. Bolin discussed that screening in schools, according to legal opinion, can only be done if the Standard of Care is met. This minimizes the “head hunter” type of dental screening. A letter was written on behalf of the dental school regarding the above. They received a call from the SBDE President that this issued will be placed on the April SBDE Board agenda for discussion.

Dr. Armstrong discussed the comprehensive dental screening and TAGDE’s position. Discussion followed on health fairs and other volunteer functions. The concern of not utilizing x-rays for screenings was brought to the table. After consulting with the attorney for the SBDE, Beth Stewart developed the forms and procedures necessary to keep volunteers in compliance regarding community sealant projects.

Medicaid Misuse:

Dr. Bolin discussed the continuing issues on Medicaid fraud issues not only in Dallas but in Texas.

TxOHC Endorsement criteria for projects and grants:

The Board discussed projects that TxOHC should be involved in and those we should not be. Discussion centered on the projects that involved the areas identified in the Oral Health Policy. It is understood that regional coalitions are having the same concerns and are also asking for advice on sealant projects. The board addressed the need for identifying monies available. Suggestions were: non-profits; grants for priorities identified in the oral health plan; tapping into literacy monies; elder care grants and private lenders. Board members were to send links to Beth for financial opportunities. Sandy stated that there might be some possible funding opportunities from the CDC with funding ending in July 2013 and new RFP’s in August, 2012.

Policy Session Suggestions:

The board discussed the policy session held Friday, March 23, 2012. Even though there were some negative aspects (organizationally on part of the presenters), the Board felt the session was a success and felt positive with the outcomes. The areas addressed by the board were:

- Consensuses that the 5 outcomes chosen were good opportunities for the coalition.
- Elder care (1 of the five areas) is an extremely unaddressed area and this gives the coalition another avenue for speakers for future summits. This could lead to a possible link with social workers.

Sandy reminded that the draft was due March 30th to the state who will review the draft and respond to the coalition. The final is due July 31, 2013. Dr. Vaclav expressed his concern that the board needs to review. The Board was assured that the draft would be sent when it was sent to the State for review. Dr. Vaclav recommended that the comments from the Board be sent to Beth by April 30, 2012. Those then sent to Dr. Shulman. Dr. Shulman to send to revised draft to Beth by June 5th for discussion at the June 15th meeting. The finished report goes to the CDC.

It was suggested that the plan, when finished and approved, be uploaded on the web site with links to the CDC as other states plans are. Sandy advised the Board of possible time lines assigned to each goal in year 3 to execute the plan.

Old business:

Website:

Beth advised that the website host changed from Webhead to 1N1. TxOHC paid 1 year in advance. The website has been redesigned by consultant in Midland due to technical issues by the host in San Antonio (Webhead). The new webhost cost is also lower.

Next TxOHC Board of Directors meeting to be held Friday, June 15, 2012 Wyndham Garden Hotel 9 AM. Planning Committee to meet Thursday, June 14, 2012 at the hotel time TBA.

Motion #6 Dr. Vaclav moved to adjourn at 4:02 PM seconded by Dr. Armstrong. APROVED unanimously.

Respectfully submitted,

Sharon Dickinson
TxOHC Secretary