

**Minutes**  
**Texas Oral Health Coalition**  
**Post -Summit Board Meeting**  
November 23, 2013  
Holiday Inn Austin Midtown  
Austin, Texas

Meeting was called to order at 3:29 PM by Chairman, Beth Stewart. Greetings and thanks to Board members for their help during the summit were given. Chairman Stewart appointed Sharon Dickinson as interim Secretary for this meeting due to the absence of Secretary Filzen.

**Roll Call:**

Board Members present: Beth Stewart, Sharon Dickinson, Daniel Snare, Dr. Shirley Miranda, Cathy Blunck, Michelle Landrum, Dr. Sarah Dirks

Board Members absent: Dr. Rex Law, Dr. Angela Barnes Filzen, Nancy Cline, Christina Murphey

No guests were present

**Treasurer's Report:**

Treasurer, Shirley Miranda and Chairman Stewart reviewed the proposed 2014 budget.

**Election of Budget and Finance Committee:**

The following members were re-elected by the Board of Directors:

Shirley Miranda, Chairman  
Sarah Dirks  
Daniel Snare

A motion from B&F to adopt the proposed 2014 budget was approved unanimously.

**Conflict of Interest Statements:**

Conflict of Interest (COI) statements were completed and signed by Board members present and will be retained by the Coalition Chairman.

**New Business:**

- Dan Snare moved to renew Jessica's Stewart contract as Social Media Manager as is for another 12 months. Sarah Dirks seconded, and the Board approved unanimously. Chair, Beth Stewart mentioned she would insert her relationship with Jessica Stewart in her COI.
- The Board approved to file the 2013 financial information when completed with the CPA in order to file #990 forms.
- The Board approved to renew the D&O and Crime Insurance with Mims & Associates without further discussion as long as the premiums remained the same amount.
- The Chair announced it was time for Part II of the CDHP Policy workshop to be held, or the Board could have Dan Snare facilitate a goal strategy session depending on funds. Discussion will continue during the next Board Meeting.
- A Doodle poll will be sent to the Board members to set a tentative meeting schedule for 2014.

**Unfinished Business:**

- Michelle Landrum reported for the Bylaws committee that they had been working on the relabeling of our "Policy Statements." The Board will wait until our next meeting to vote on them.

**Announcements:**

No announcement to come before the Board.

**Adjourn:**

Meeting was adjourned at 4:07pm

Signature: \_\_\_\_\_

Sharon Dickinson, Interim Secretary

Date Approved: \_\_\_\_\_