

**Minutes**  
**Texas Oral Health Coalition**  
**Board of Directors Conference Call Meeting**  
**Wednesday, December 13, 2017**

**Call to Order:**

Chairperson Sherdeana Owens, DDS, called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) at 12:05 pm, Wednesday, December 13, 2017.

**Members Present:**

Sherdeana Owens, DDS, MPA; Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, RDA, CDPMA, CRFDA, CPFDA, Johanna DeYoung, BSN, DDS, MPA; Sara Dirks, DDS; Christina Murphy, RN, PhD; Sandy Tesch, RDH, MSHP; Kila Johnson, DDS; Maria Wellisch, RN, LNFA

**Members Absent:**

Eric Harrington, DDS, PhD; Donna Morris, RDH, MEd; Rhonda Stokley, DDS

**Others Present:**

Beth Stewart, RDH TxOHC Executive Director; Jessica Stewart, MA TxOHC Administrative Assistant

**Welcome:**

After Chairman Owens welcomed the Board to the call, roll was called and verbal confirmation of a quorum was made. The agenda was approved with no additions or corrections. Johanna DeYoung and Nancy Cline volunteered to review the minutes.

**Minutes:**

The November 11, 2017 meeting notes were reviewed. Johanna DeYoung moved to accept the meeting notes as written. Maria Wellisch seconded the motion. The motion passed unanimously.

**Treasurer Report:**

Treasurer Johanna DeYoung and Executive Director Beth Stewart gave the Treasurer report. The P&L through November 2017 was reviewed. The BOD had no questions regarding the financial report. The report will be filed for audit. The BOD reviewed the 2017 summit income and expense report.

**Reports/Business**

- Appointment of committees and committee chairman was tabled until the January 2018 face to face meeting.
- Summit Evaluation – After brief discussion, this was tabled until the January 2018 face to face meeting.
- Summit Recap – Ms. Stewart  
The Board discussed the BOD summit evaluations. Only positive remarks were made of the summit. The Board discussed ways to increase participants and how to recognize new participants. Several suggestions were made and noted by Ms. Stewart.
- Coalition member survey – The Board deferred to the January 2018 face to face meeting for discussion.

- Membership – Ms. Stewart  
Ms. Stewart discussed the dues categories and updated the Board on how many members have paid their 2018 dues. The Board established a dues deadline date of March 1<sup>st</sup>. Membership will be discussed further at the January 2018 face to face meeting. It was suggested all Board members review the website regarding membership prior to the January 2018 meeting.
- Topic/suggestions for the January meeting – Ms. Stewart  
Ms. Stewart asked the Board members to submit any topics or agenda items for the January 2018 face to face meeting.

#### **Announcements**

- The TxOHC Board of Directors Strategic Planning Meeting, January 19-20, 2018, at the Wyndham Garden Hotel, Austin, TX. Ms. Stewart asked for any members who have not contacted her for reservations to please do so. She also reminded the Board members to bring their TxOHC Administrative Manuals to this meeting. Those who are new to the Board will receive their TxOHC Administrative Manuals at this upcoming meeting.

#### **Adjournment**

Being no further business to come before the Board, Sharon Dickinson moved to adjourn the meeting, Johanna DeYoung 2<sup>nd</sup> the motion. The motion passed unanimously. Meeting was adjourned at 12:55 pm.

Respectively submitted;  
Sharon Dickinson,  
Secretary