Chairman Rex Law, D.D.S. called a meeting of the Texas Oral Health Coalition Board of Directors to order 8:10 P.M. on Friday, December 1, 2011 at Wyndham Garden Hotel, Lady Bird Lake Room, Austin, Texas.

Members Present: Rex Law, Anthony Bolin, Cindy Hines, Nancy Cline, Michael Vaclav, David Cappelli, John Hederman, Sharon Dickinson, Craig Armstrong, Patrice Coons, Cathy Blunck, and Sally Hopper
Members Absent: Dianna Prachyl
Others: Beth Stewart, Sandy Tesch, Connie Sonnier, Scott Reinecke

Minutes of the August 26, 2011 were approved unanimously with the following corrections:

Under Listening Sessions: “… A draft of the report will be sent to Board members on November 5 for comments. Board members were told that comments must be returned quickly in order to allow for a timely submission of the report. Board members felt that the one summary report was sufficient. A complete list of Listening Session comments…..”

Under New Business: 2nd Paragraph, “… Sandy Tesch said that once Grant Year One ends, possibly monies left over can may be reallocated to the second year’s budget to put more into the Coordinator’s position…”

Sharon Dickinson moved to approve the minutes as corrected. Seconded. APPROVED unanimously.

Treasurer’s Report: Dr. Anthony Bolin, Treasurer, reported the Coalition has a balance on hand as of November 30, 2011 of $31,374.40. The CDC decided that this summit may count as the coalition’s Year 2 summit since it is taking place in the second year of the grant. Money left over from Year 1 will not be rolled over. Dr. Craig Armstrong moved to approve the Treasurer’s report as presented. Seconded. APPROVED unanimously.

Dr. Michael Vaclav moved to seek a qualified person to prepare financial reports, to include initial set up fee, monthly financial reports, and income tax returns with the financial implication not to exceed $3,000 without Board approval and to include at least two bids. Seconded. APPROVED unanimously.

Reports:
Web Hosting: The Coalition’s Web Host is paid through April, 2012. The Web Manager suggested we seek another company to host because the coalition is not getting all of the services it should be getting for the fees paid.

CDC Grant Meeting: Sandy Tesch reported that she, Dr. Linda Altenhoff, Beth Stewart and Dr. Rex Law met with Astrid Palmer, the Project Manager for our grant, from the CDC. They discussed:
1. What the Coalition is currently doing and progress on the goals set forth in the grant.
2. How the CDHP Policy Workshop will provide the policy tools to help create oral health policy with hopes that the policy session suggestions can be incorporated into the 2012 State Oral Health Plan.
3. March 23, 2012 from 9:00 A.M. to 12 P.M. a Policy Training Session will be held in Austin by the CDC and the Children’s Dental Health Project for Coalition Board members and other stakeholders. They will provide direction on how to take our priorities and move them to policy. This has already been done in 18 states. A board meeting will follow the policy session. The CDC Cooperative Agreement will be able to pay for travel for Board members because it is tied to a Board meeting. A draft of the State Oral Health Plan is due March 30, 2012. The State Oral Health Plan is due July 31, 2012.

**Austin City Council Meeting:** Cathy Blunck represented the Coalition at the Austin City Council Meeting where the issue of whether to put in messages in utility bills warning of the dangers of fluoride was discussed. Cathy thanked Drs. Cappelli and Bolin for scripting an excellent letter to the Austin City Council for her use at the meeting. The TAGD, TDA, and TDHA also developed their own messages, but because speakers were limited, the previously mentioned groups collaborated to decide who would give oral testimony. Ms. Blunck was able to give the Coalition’s written letter to the committee chair, but was not one of the speakers chosen to give oral testimony. This Austin Committee decided that a panel of experts would discuss the issue further and come back to the Austin Council with a proposal of what to do.

Dr. David Cappelli reported that a San Antonio TV station had recently reported that fluoride was bad for the population. A number of dental groups plan to send letters to the TV station saying this type of journalism is not appreciated or beneficial to the public.

Drs. Vaclav and Armstrong wanted to see copies of letters of this nature in the future prior to their being sent if they go out with their names on it as approving. Dr. Armstrong suggested that a policy manual be set up with specific areas of agreement pre-listed for future issues that arise. The letter sent to Kurt Davis at KENS TV San Antonio, sent on 11/29/11, was read aloud to the Board by Dr. Vaclav.

**Summit Planning Committee:** Cindy Hines made announcements regarding the Summit on Friday. She also thanked her committee members, Scott Reinecke, Sharon Dickinson, Beth Stewart and Connie Sonnier for all their hard work to present the Summit.

Dr. Anthony Bolin moved to Adjourn. Seconded. APPROVED unanimously at 9:30 P.M.

____________________________  _________________________
Rex Law, DDS, Chair              Sally Hopper, Secretary