

**Minutes**  
**Texas Oral Health Coalition**  
**Pre-Summit Board of Directors Meeting**  
**Thursday, November 5, 2015**  
**Omni Colonnade, San Antonio, Texas**

**Call to Order:** Chairman Erik Harrington, D.D.S. called the meeting of the Texas Oral Health Coalition Board of Directors to order at 10:02 AM Thursday, November 5, 2015 at the Omni Colonnade Hotel, San Antonio, Texas.

**Members Present:** Erik Harrington, Beth Stewart, Sharon Dickinson, Mac Lee, David Cappelli, Nancy Cline, Michelle Landrum, Christina Murphey, Sherdeana Owens

**Members Absent:** Pam Myers, Cathy Blunck

In absence of Pam Myers, Secretary, Sharon Dickinson was appointed by the Chairman to take Minutes for the pre-summit Board meeting and Annual Meeting during the summit .

**Appointment of Minutes Review Committee:** Nancy Cline and Beth Stewart were appointed to review the 2015 Pre-Summit Board of Directors Meeting and Annual Meeting Minutes.

**Minutes** of the October 1, 2015 were discussed and approved as amended. Nancy Cline moved to approve the minutes as amended. Motion seconded by Christina Murphey. APPROVED unanimously.

**Treasurers' Report:** The Board received and discussed the detailed profit and loss (P&L) statement through September 30, 2015. Treasurer Mac Lee and Executive Director Beth Stewart answered questions regarding the P & L statement. It was noted the September Financial Statement does not show all income and expenses for the 2015 Summit to be held in November. The report will be filed for audit.

**Committee Reports:**

**Planning Committee:** Beth Stewart and Sharon Dickinson reviewed Summit plans with Board members. Speakers were previously assigned to various Board members and “buddy” duties were reviewed. Poster judges were announced and silent auction donation forms were disbursed to Board members for completion. Board members were asked to assist wherever they were needed and agreed to do so. Beth gave the Board a tour of the meeting rooms. Chairman Harrington thanked the committee for all their work in planning the 2015 summit.

**Old business:**

Executive Director and Jessica Stewart, Social Media Manager, presented a brief overview of the TxOHC website and discussed the renovations to the site.

**Announcements:**

The Metric Coalition Work Group Meeting will meet at 4:30 pm, Friday, November 6, 2015.

ADAF Harris Grant Work Group will meet at 5:30 pm, Friday, November 7, 2015.

**Adjournment:**

Nancy Cline moved to adjourn the 2015 Pre-Summit Board of Directors Meeting. Christina Murphey seconded. APPROVED Unanimously.

Adjourned at 11:31 am by Chairman Harrington.

Submitted by:  
Sharon Dickinson  
Acting Secretary