

**Minutes**  
**Texas Oral Health Coalition**  
**Post-Summit Board of Directors Meeting**  
**Saturday, November 7, 2015**  
**Omni Colonnade, San Antonio, Texas**

**Call to Order:** Chairman Erik Harrington, D.D.S. called the meeting of the Texas Oral Health Coalition Board of Directors to order at 12:30 pm, November 7, 2015 at the Omni Colonnade Hotel, San Antonio, Texas.

**Members Present:** Erik Harrington, Sherdeana Owens, Beth Stewart, Sharon Dickinson, Nancy Cline, Donna Morris, Kila Johnson, Sandy Tesch (representing DSHS OHP liaison)

**Members Absent:** David Cappelli, Maria Wellisch, Christina Murphey, Mac Lee

**Others Present:** Jessica Stewart, Dr. Roger Johnson, Glen Morris

Chairman Harrington accepted the resignation of Secretary Pam Myers and appointed Sharon Dickinson to fulfill her term ending November 2016. Ms. Dickinson accepted the position of acting Secretary along with her previously elected position of Vice Chairman. She recognizes she only has one (1) vote on the Board of Directors.

**Appointment of Minutes Review Committee:** Kila Johnson and Donna Morris were appointed to review the 2015 Post-Summit Board of Directors Meeting Minutes.

**Minutes:** the Pre-Summit Board of Directors Meeting minutes will be available for approval at a future Board Meeting.

**Treasurers' Report:** In the Treasurer's absence, Beth Stewart announced the 2016 Proposed Budget is under development and will be sent to Board members prior to the face to face meeting in February 2016.

**Committee Appointments:**

**Budget and Finance Committee:** The following Board members were nominated for the Budget and Finance Committee:

Mac Lee – Chairman (by virtue of office)

David Cappelli

Sharon Dickinson

Donna Morris Moved to approve the Budget and Finance Committee as nominated. Nancy Cline seconded. APPROVED Unanimously.

**Standing Committee, Special Committee, and Work Groups;** Committee and work group chairmen will remain the same as in 2015. Committee members will be ratified at a future Board meeting. All Special Committees will be cut and Board members will assume responsibilities.

**Old Business:**

ADAF Harris Grant Project Update: Sherdeana Owens gave an update on the Project, discussing the outcome of the meeting held during the Summit. She stated that the group chose Houston, San Marcos and Corpus Christi as project sites. She anticipates the project will meet the deadline per the Grant contract.

**New Business:**

Executive Director Beth Stewart distributed Conflict of Interest forms to be completed and signed during this meeting. Board members not in attendance will be asked to send the completed forms to Beth within thirty (30) days.

The Executive Director discussed and asked for approval to file the 2015 financial information when completed with the CPA. The CPA will then complete the #990 and return it for final Board approval before filing with the IRS. Sherdeana Owens moved to approve the filing of the 2015 #990 financial report with the CPA. Nancy Cline seconded. APPROVED unanimously.

Executive Director Beth Stewart discussed changes in our D&O and Crime insurance policies and is working on shopping lower rates with other companies. Both insurance premiums are not due until February 2016, so she will get back to the Board with her findings.

The Oral Health Policy Workshop was discussed. The intent of the workshop was reviewed for the new Board Members with discussion of the past workshop and outcomes. This workshop is being held to develop a statewide oral health road map. The following items were discussed:

- Draft agenda
- Facilitators
- Dental Quest Foundation (DQF) involvement
- Draft Invitee List

Beth will continue to work on the above and communicate with the Board as items evolve. The Board discussed the DQF goals and prioritized which ones they would like the coalition to work on. Beth will email the DQF goals as a pdf to the Board.

The Board discussed the date for the Oral Health Policy Workshop tentatively set for February 26<sup>th</sup> at the Wyndham Garden Hotel in Austin, Texas with a Board meeting to follow the next day. After much discussion, it was decided that if the hotel could move the date we would have the workshop on a Thursday and the Board meeting on Friday. The date and hotel will be confirmed by the next Board Meeting.

The TxOHC Mission Statement was discussed and will be reviewed at a future Board Meeting.

**Announcements:**

The next TxOHC Board of Directors Meeting will be a conference call. Day and time to be established. This conference call will be in January.

The 2015-2016 Board of Directors Meeting schedule was discussed. Dr. Harrington asked Beth to send a doodle poll out for this.

Save the date reminders:

- Oral Health Policy Workshop tentatively set for Thursday, February 25, 2016 at the Wyndham Garden Hotel, Austin, Texas from 8:30 am to 4:00 pm.
- Board of Directors F2F Meeting is tentatively set for Friday, February 26, 2016 at the Wyndham Garden Hotel, Austin, Texas from 8:30 am to 2:00 pm.

**Adjournment:**

Donna Morris moved to adjourn the 2015 Post-Summit Board of Directors Meeting. Sherdeana Owens seconded. APPROVED Unanimously.

Adjourned at 2:15 pm by Chairman Harrington.

**Submitted By:**

**Sharon Dickinson**  
**Secretary**