

**Minutes**  
**Texas Oral Health Coalition**  
**Board of Directors conference Call**  
**May 11, 2018**

**Call to Order:**

Chair Elect Nancy Cline called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) at 12:03 pm, Friday, May 11, 2018.

**Members Present:**

Nancy Cline, RDH, MPH; Sharon Dickinson, CDA, RDA, CDPMA, CRFDA, CPFDA; Johanna DeYoung, BSN, DDS, MPH; Donna Morris, RDH, MEd; Sandy Tesch, RDH, MSHP; Kila Johnson, DDS; and Maria Wellisch, RN, LNFA; Sarah Dirks, DDS; Eric Harrington, DDS, PhD

**Members Absent:**

Sherdeana Owens, DDS, MPA; Christina Murphy, RN, PhD

**Others Present:**

Beth Stewart, RDH TxOHC Executive Director; Jessica Stewart, MA TxOHC Administrative Assistant

**Welcome:**

After Chair Elect Cline welcomed the BOD, roll was called and verbal confirmation of a quorum was established. The agenda was approved with no additions. Kila Johnson and Sara Dirks volunteered to review the minutes.

**Minutes:**

The April 13, 2018 minutes were reviewed and corrections noted. Sandy Tesch moved to accept the meeting notes as corrected. Maria Wellisch seconded the motion. The motion passed unanimously.

**Treasurer Report:**

Treasurer Johanna DeYoung and Executive Director Beth Stewart gave the Treasurer report. The financial report through April 2018 was reviewed. The report will be filed for internal audit. The Board discussed starting a Building fund and possibly a Capital Campaign to begin working on acquiring office space or office building for the Coalition in Austin. After discussion, the Board agreed to table the discussion until after the July conference.

**Business: Beth Stewart**

- ❖ Bylaw revision: Chairman Nancy Cline  
Nancy reviewed the proposed bylaw amendments. Being no discussion, Johanna DeYoung moved to accept the amendments, Kila Johnson 2<sup>nd</sup> the motion. The motion passed unanimously.
  
- ❖ Policies and Procedures Revision: Nancy Cline  
Nancy reviewed the revisions to the policies. After discussion on the policies and a review of the Fluoridation Policy, Donna Morris moved to accept the policies as

reviewed and corrected, Maria Wellisch 2<sup>nd</sup> the motion. The motion passed unanimously.

- ❖ Sandy Tesch discussed the Perinatal and Community Water Fluoridation proposal with DSHS. Discussion followed. Sandy will update the Board at the next conference call.
- ❖ Beth Stewart reported on a video conference meeting with DQF Mike Monopoli and state DQF grantees on May 3, 2018.
- ❖ The Board discussed how often, member meetings should be held. After discussion, the Board tabled further conversation until a later Board conference call.
- ❖ Beth Stewart requested the Board members to share or submit an article for our monthly e-brief.

#### **Committees Reports:**

- ✓ Perinatal (Texas Tooth Steps): Beth Stewart for Deanna Owens  
Final report is due to ADAF by August 1, 2018. Discussion regarding submitting a new proposal when the call comes out. After discussion, the Board requested the committee to do so.
- ✓ Program: Beth Stewart discussed the Texas Oral Health Summit. The schedule was discussed and can be found on: [www.TexasOralHealthconference.com](http://www.TexasOralHealthconference.com).  
Speaker proposals are due June 15, 2018.
- ✓ Older Adult (Mission 80/20): Sara Dirks. No report, Dr. Dirks said that the committee would be meeting via conference call soon.
- ✓ Silver Diamine Fluoride (SDF): Sandy Tesch. No report other than she has planned to call a meeting to discuss possible design of a fact sheet or resource sheet.
- ✓ Teledentistry: No report
- ✓ CWF: Kila Johnson. The committee will be meeting to discuss the possible development of a brief and organization of the website.

#### **Speakers Bureau: Beth Stewart**

Beth reminded all Board members to complete the online registration for the speaker's bureau as soon as possible.

#### **Announcements:**

- May 23-25, 2018 – OH2020 Regional Convening, location TBA
- July 25-27, 2018 – Texas Oral Health Summit – JJ Pickle, Austin, TX
- June 8, 2018 12:00 p.m. Noon Central time is the next TxOHC Board of Directors Conference Call.

Meeting was adjourned at 1:06 p.m.

Respectfully submitted:

Sharon Dickinson

Secretary