



**Texas Oral Health Coalition
Board of Directors Conference Call
Minutes
April 13, 2018**

Call to Order

Chairperson Sherdeana Owens, DDS, called the meeting of the Texas Oral Health Coalition (TxOHC) Board of Directors (BOD) to order at 12:04 pm, Friday, April 13, 2018. The agenda was approved, as written.

With Rhonda Stokley's recent resignation, she will not be on today's conference call. With the inclusion of the TxOHC on upcoming Department of State Health Services' (DSHS) grant applications, Rhonda Stokley resigned from her TxOHC BOD position citing conflict of interest.

Secretary Sharon Dickinson is unable to be on today's Conference Call. Johanna DeYoung volunteered to take the minutes. Christina Murphey and Nancy Cline volunteered to review the minutes.

Members Present

Sherdeana Owens, DDS, MPA; Nancy Cline, RDH, MPH; Johanna DeYoung, BSN, DDS, MPH; Erik Harrington, DDS, PhD; Kila Johnson, DDS; Donna Morris, RDH, MEd; Christina Murphey, RN, PhD; Maria Wellisch, RN, LNFA

Members Absent

Sharon Dickinson, CDA, RDA, CDPMA, CRFDA, CPFDA; Sarah Dirks, DDS; Sandy Tesch, RDH, MSHP

Others Present

Beth Stewart, RDH, TxOHC Executive Director; Jessica Stewart, MA, TxOHC Administrative Assistant

Welcome

After Chairman Owens welcomed the BOD, roll was called, and verbal confirmation of a quorum was established. The agenda was approved with no additions or corrections.

Minutes

The March 9, 2018 minutes were reviewed and corrections noted. Maria Wellisch moved to accept the meeting notes, as corrected. Christina Murphey seconded the motion. The motion passed unanimously. Beth Stewart will make the noted corrections.

Treasurer's Report

Treasurer, Johanna DeYoung, and Executive Director, Beth Stewart, gave the Treasurer's report. The P&L statement, January through March 2018, was reviewed. The report will be filed for financial review or audit.

B. Stewart noted she filed #990 paperwork with CPA on 2/27/2018, and has reimbursed the CPA for these services.

New Business

- Revised Bylaws – Nancy Cline: The BOD reviewed the revision and recommended the following: Section 6.4 be amended to incorporate BOD vote via email. "For items to be approved by an email vote there must be unanimous approval". (This is necessary because an email vote does not allow for Board member discussion.)
Article 8, Amendments, to be amended by adding the sentence, "If the vote is by email, there must be unanimous approval".
Sherdeana Owens will share Robert's Rules of Order regarding email voting with Nancy Cline.
- Prepare TxOHC proposal for activities and budget to present to DentaQuest Foundation (DQF) May 3rd. – Beth Stewart: On 5/3/18, Dr. Michael Monopoli will be in Austin TX to meet with all

grantees. Beth Stewart also submitted a proposal to DSHS OHSP for the Community Water Fluoridation (CWF) portion for the CDC Collaborative Agreement proposal. Other grant ideas for proposals are: Sugar Awareness, Tobacco Cessation, Comprehensive Dental Services for Older Adults, and Oral Health Training for Certified Nursing Assistants (CNAs) – educational modules and opportunities.

- Beth Stewart submitted budget proposal to DSHS OHSP, Sandy Tesch re: statewide perinatal project: This funding could come later in 2018 if approved.
- Dentist Survey from Dr. Irene Tamí-Maury, DMD, MSc, DrPH –looking for pre-survey testers. Beth Stewart sent this survey out on TxOHC E-brief requesting dentist volunteers. To date, Erik Harrington has been the sole volunteer. Johanna DeYoung volunteered to be a pre-survey tester.
- Membership: Beth Stewart asked for input RE persons signing up mid-year for TxOHC membership. Should she pro-rate the membership dues or not? The BOD was in favor of prorating the dues.
- Business Cards: In representing and networking for the TxOHC, Johanna DeYoung inquired about the use of TxOHC business cards. Using a template and Avery/Office Depot business cards, TxOHC business cards can be used by the BOD members. In presenting the template, the BOD asked to have the street address removed; to include member txohc.org email address; and to have a Google phone number to include on the business cards. Jessica Stewart will check out the Google phone number access and Beth Stewart will send a test email message to each member of the BOD to ensure the txohc.org email address is linked with your current email address on file.
- Beth Stewart noted the TxOHC will continue with Community Health Worker Training. The TxOHC is now launching educational tools. Other resources include the Smiles for Life – A National Oral Health On-line Curriculum. The Smiles for Life training is designed for various levels of medical personnel and includes free educational units.

Old Business

- With the new CMS rulings that came out the regulations are using “goals” for the residents. We need to submit a letter asking they insert oral health. Per Beth Stewart, this is an opportunity to promote oral health in residential centers.
- Provide CEU for nurses and social workers. If the TxOHC could provide CEUs for Social Workers, this would be optimal.
- Provide training classes for non-dental health professionals. RNs, CNAs, MDs, NPs, Pas – try to find a way to offer CEU to nurses and CNAs. Beth Stewart noted Smiles for Life recently released a new module aimed at front line health workers. Need for you all to hear about Colorado’s programs.
- Reserved the Wyndham on Friday, November 9, 2018 for TxOHC Annual Meeting / short CE opportunity. Per Beth Stewart, the Wyndham is currently holding this location/date for the TxOHC for now. Kila Johnson noted her perception of the 11/9/18 meeting was that of a video conference, and not a face-to-face meeting. Several BOD members shared the same recall. In looking at a video conference, Beth Stewart questioned the number of participants we could have with such a conference. Jessica Stewart will investigate video conferencing forums for the TxOHC.
- Beth Stewart noted the TxOHC will postpone the awards/fundraiser dinner until the 2019 Annual Meeting, and form a committee for planning/detail purposes.
- Speaker’s Bureau – Have you completed the online information?
http://txohc.org/TxOHC_Speakers.html

Beth Stewart encouraged BOD to sign up and to invite colleagues to do so themselves.

- Committee Reports:
 - Program Planning: Beth Stewart, Chair
Beth Stewart noted she has begun conference calls to strategize the following committee work:
 - ❖ Texas Oral Health Conference – Beth Stewart
www.TexasOralHealthConference.com
Registration opens 4/11/18
 - ❖ Perinatal (Texas Tooth Steps) – Sherdeana Owens
 - ❖ Older Adult (#Mission 80/20) – Met with Sarah Dirks on 3/12/18 @ 8:00 am via conference call
 - ❖ Silver Diamine Fluoride – Met with Sandy Tesch on 3/16/18 @ 10:00 am
 - ❖ Teledentistry – Met with Christina Murphey on 3/13/18 @ 9:30 am
 - ❖ CWF – Met with Kila Johnson on 3/13/18 @ 1:30 pm

Announcements

- April 15-18, 2018 – National Oral Health Conference, Louisville KY; Beth Stewart will be in attendance.
- April 24-25, 2018 – NCECHW HCI Conference, Albuquerque NM
- May 3, 2018 – Beth Stewart to meet with Mike Monopoli in Austin TX
- May 11, 2018 - 12:00 p.m. Noon Central – Next TxOHC BOD mtg.
- May 23-25, 2018 – OH 2020 Regional Convening, location TBA; Beth Stewart and Johanna DeYoung will be in attendance.
- July 25-27, 2018 – Texas Oral Health Summit – JJ Pickle, Austin TX; Beth Stewart is securing speakers for this conference and attending to logistics.
- November 9, 2018 – TxOHC Annual Meeting
- Correspondence from Dr. Tam-Mauri:
“Dr. Basen-Engquist (Director of the MD Anderson Center for Energy Balance) and I am happy to inform that we have obtained IRB approval for our study. We are currently in the process of building the online survey that will be distributed among members of the TxOHC. But before launching the survey, we will be pretesting it with 10 dentists. We are wondering if you would like be part of this pretesting process. If so, please send me an email and I will respond to you with the link for accessing and completing the online survey. This will take less than 10 minutes of your time. Pretesting the survey will help us to identify questions that don't make sense to participants or problems with the questionnaire that might lead to biased answers, in addition to unforeseen technical issues.
Thank you VERY MUCH in advance for your assistance. This innovative study wouldn't have been possible without the support of the TxOHC.
Irene Tamí-Maury, DMD, MSc, DrPH
The University of Texas MD Anderson Cancer Center
Department of Behavioral Science - Unit 1330

Adjourn

With no further business to come before the BOD, Johanna DeYoung moved to adjourn the meeting. Maria Wellisch seconded the motion. The Motion carried unanimously. The TxOHC Board Conference Call meeting was adjourned at 1:06 pm.

Respectfully submitted,

Johanna DeYoung
Filling in for TxOHC Secretary Sharon Dickinson
4/24/18