

Minutes
Texas Oral Health Coalition
Friday, February 26, 2016
Wyndham Garden Hotel, Austin, Texas

Call to Order: Chairman Erik Harrington, DDS, PhD, called the meeting of the Texas Oral Health Coalition Board of Directors Meeting to order at 8:30 AM at the Wyndham Garden Hotel, Austin, Texas.

Members Present:

Erik Harrington, DDS, PhD; Sherdeana Owens, DDS, MPA; Sharon Dickinson, CDA, RDA, CDPMA, CRFDA, CPFDA; Mac Lee, DDS; Beth Stewart, RDH; David Cappelli, DMD, MPH, PhD; Nancy Cline, RDH, MPH; Donna Morris, RDH, MEd; Kila Johnson, DDS; Christina Murphey, RN, PhD; Maria Wellisch, RN, LNFA; Sandy Tesch, RDH, MSHP (representing DSHS OHP liaison)

Members Absent:

None

Others Present:

Jessica Stewart, Ankit Sanghavi (Texas Health Institute)

Welcome:

Chairman Harrington welcomed everyone to the meeting. The agenda was approved. Chairman Harrington opened the session asking that each member of the Board briefly address their opinion of the Policy Workshop held on February 25, 2016 and what questions, if any, needed to be addressed at this Board meeting regarding policy, communication and the corporation papers.

Sandy Tesch discussed the potential CDC grant. She discussed the role of the Coalition in the writing of the grant. The question was asked regarding the basic function of the Department of State Health Services, specifically the Oral Health Program. She explained that the program served as an educational resource, and the voice for oral health in the state.

Appointment of Minutes Review Committee:

The following Board members were appointed to review the February 26, 2016 minutes:

David Cappelli and Donna Morris

Minutes:

The minutes of the January 22, 2016 board conference call meeting were discussed. Maria Wellisch moved to approve as written, Mac Lee 2nd. Motion was APPROVED unanimously.

Treasurer's Report:

Detailed 2015 P&L statement was reviewed reconciled thru January 2016. The report was filed for audit.

The IRS #1099's for 2015 were mailed out for speakers and staff for 2015.

Coalition Objectives:

Sustainability and Continuity

Chairman Harrington asked the Board via an internal Board directive, for each Board member to express his/her feeling regarding the sustainability and continuity for the Coalition. He asked that each member present 2 or 3 ideas or strategies and/or activities. These can be new ideas or those discussed at the Policy Workshop.

Each Board member in turn expressed their opinions, which then lead to discussion and future topics to be addressed by the Board. A representation of the comments and suggestions were:

- Increase in summit income
 - Sponsorship
 - Grants
- Increase in grant writing activities.
- Legislative activities.
- Fluoride concern in the state and TxOHC continued support for fluoridation activities.
- Increase need for corporate sponsors
- Financial security of the Coalition. The current commitment with Mid-West Dental as discussed and the possibility of other type of commitments in the future.
- Invite other stakeholders (possibly those who participated in the Policy Workshop) to become active members of the Coalition. Reach out to more educational institutions to become members.

Policy Workshop

Chairman Harrington asked for strategies and/or activities that corresponded with the oral health policies presented in the morning session of the Oral Health Policy Workshop. Topics and discussion points were:

- Fluoridation
 - Need for a white paper on fluoridation.
 - Write a letter to fluoride companies to obtain which cities are currently ordering fluoride.

- Work closely with Deba Dutta, State fluoridation engineer.
- Dental Home
 - Advocate for policy legislation change
 - Investigate where state/government facilities are located.
 - Communicate with school-based facilities and Texas Association of School Based health Care.
 - Carve out sealants program from Medicaid.
 - Write a policy brief (David Cappelli will help work on).
- OH Literacy
 - Continue social media and website activities
 - Check on the following programs for availability on our sites: Smiles for Life Program, ToothWisdom.com, mmlearn.org, www.operationstopdecay
- Elder care Services (in collaboration with surveillance)
 - Need adult BSS.
 - CE's regarding elder care. Possible groups to contact: social work, case managers, discharge planners.
 - Need to contact Dr. Michelle Saunders and Dr. David Fray (Houston).
- Surveillance
 - Work with Elder care to begin adult BSS.
 - Create a distribution network with UTHSCSA to help market the repository. This should be a collaboration between UTHSCSA, TDSHS and the Coalition in the creation of the OH Data Repository.

Upon conclusion of the topics the Board discussed two priorities to begin work on.

- Update the Texas Oral Health Collation's 2012 Oral Health Plan. Nancy Cline, David Cappelli and Ankit Sanghavi will begin the project.
- To identify a possible speaker for addiction in the mouth for the 2016 TxOHC summit. Tracy McPherson with NROC from the University of Chicago was suggested. Beth will follow up.

Board broke for lunch at 12:00 and reconvened at 1:20 PM

New Business:

Proposed 2016 Budget and contracts for Executive Director and Administrative Assistant/Website Manager

The Board went in Executive Session at 1:29 PM to discuss the adoption of the 2016 budget and contracts for the Executive Director and Administrative Assistant/Website Manager. Beth Stewart and Jessica Stewart were excused from the meeting. The board discussed the proposed budget as presented. Finance Chairman Mac Lee gave the finance committees report to adopt as proposed. Discussion continued regarding the grant writer, ED position and Administrative Assistant/Website Manager position. David Cappelli moved on behalf of the finance committee to approve the proposed 2016 budget. Coming from committee no second was needed. APPROVED Unanimously. Executive Session was adjourned at 1:37 PM.

Membership Dues

The Board discussed the pros and cons of establishing membership dues. The Board discussed the benefits of membership opposed to those who receive the same benefits as non- members, examples were given of those non- members having a voice at the policy workshop, attending the summit. Dues structure was discussed. The decision was made to survey the members at the 2016 summit. The membership dues topic will be discussed at future Board meetings.

Board Governance:

Discussion to revise By-laws regarding election criteria and composition of Board was tabled.

Work Groups and Committee Reports

SBDE Sunset Review Update: Nany Cline

Nancy gave a review of the Sunset process and the involvement of dental related organizations in the process. The Sunset Commission staff report will be available as it is published to the commission. The report is to be out by April.

Maternal Child Oral Health: Sherdeana Owens

ADAF Harris Grant Project is in full swing. The items purchased have arrived or are in transit. Those items to be given are “onesies”, bags and cards. The Board discussed marketing ideas for the project to generate revenue.

Older Adult Oral Health: report tabled

Old Business:

Conflict of Interest signature cover sheet was completed and given to Beth Stewart.

Summit Planning: Beth Stewart

The tentative date of the summit is Friday November 4, 2016 in Austin. She gave tentative plans, which included inviting target hubs (work groups) identified at the Policy Workshop to a face-to-face meeting at the summit. The Board gave the planning committee other suggestions and possible topics for the summit. The committee will be meeting after this Board meeting to continue discussions for the 2016 summit.

Policy Workshop

The Board discussed what the next step was in the Policy Workshop. Beth discussed that written worksheets will be made available on our website to the membership, attendees and other parties of interest. The Board was given copies of completed worksheets for "Moving Texas Forward" afternoon workshop. This will be discussed further at future Board meetings. The participants were sent an email at the conclusion of the workshop thanking them for their participation. Pictures have been posted on social media.

Announcements:

National Oral Health Conference (NOHC) will be April 18-20 in Cincinnati, OH
Pre-conference April 16-18, 2016
ANOHC will be meeting April 17-18 during NOHC

TXOHC Board conference call will be Thursday, April 7, 2016 at 12:00 - 1:00PM (CT). Agenda and conference call information to be sent prior to the meeting.

Adjournment:

David Cappelli moved to adjourn at 2:25 PM. Mac Lee 2nd. APPROVED Unanimously.

Adjourned at 2:25 pm by Chairman Harrington.

Submitted By:

Sharon Dickinson
Vice Chairperson/Secretary